



NCDEX

Pragati ka Solid Exchange

**NEXTRA FRONT END CERTIFICATION
HELP MANUAL**

INDEX

1. ACCESSING NEXTRA	7
A. Login	7
B. Logout and Exit	9
C. Lock Application	10
D. Change Password	10
2. BASIC OPERATIONAL FEATURES	12
A. Refresh Broadcast	12
B. Get Log Message	12
C. Delete Scrip file	13
D. Log info	13
E. Admin Log	13
3. MARKET FUNCTIONS	14
A. Market Watch profile	14
B. Market Watch Group Setting	16
C. Snap Quote	16
D. Price Ladder	17



E. VWAP Statistics	18
F. Nextra Notification	19
G. Liquidity Schedule	19
4. ORDERS AND TRADES	21
A. Order Entry	21
B. Basket Order	23
C. After Market Order	24
D. Spread Order	24
E. Outstanding Order (Alt+O)	27
F. Give up trades (Alt+G)	28
G. Net Position (Ctrl+Shift+F6)	29
H. Spread Outstanding (Ctrl+Alt+Page Down)	30
I. Previous Trades (Shift+F9)	31
5. VIEW ORDER/ TRADES REPORT	32
A. Order Book (F3)	32
B. Trade Book (F8)	36
C. Net Position (Alt+F6)	37
D. Spread Order Report	37
E. Order History (Shift+F12)	38
F. View Report (Ctrl+Shift+R)	38
6. PREFERENCE SETTINGS	40
A. Shortcut Manager	40
B. User Setting	43
i. Appearance:	44
ii. Basket Manager:	44
iii. Basket Orders:	45
iv. Event	46



v. General	47
vi. Market Watch:	48
vii. Order	49
viii. Order quantity	50
ix. RMS	51
C. Bar Window	51
7. SURVEILLANCE	52
A. RMS Limits	52
I. Update Limit	52
II. Assign Category:	53
III. Update Multiplier:	54
IV. RMS Set Limits:	55
V. Rejected List	56
VI. Branch Adhc to client	56
B. Category	57
1. Normal Category	57
2. Advance Category	58
C. Scrip Basket	60
I. Add. Modify & Delete Scrip basket:	60
II. Get Scrip Basket	61
D. Scrip Group	61
E. Restricted Scrip Basket	62
I. Get Restricted Basket	63
F. RMS Blocking	64
I. Block/Unblock Order	64
II. Block/Unblock Spread Order	64
G. Manage User Collateral (Ctrl+U)	65
H. Manage User Limits (F12)	66
8. MASTER	68



A. Entity Management	68
I. Entity Manager	68
II. Add Branch	68
III. Add Dealer	69
IV. Assign Client to Dealer	72
V. Modify User	73
VI. Delete User	74
VII. Add Client	75
VIII. Modify Client:	77
IX. Delete Client:	77
X. Add Investor Client	78
B. Refresh Entities Hierarchy	80
C. Admin Position	81
D. Report Generator	82
E. Role Manager	83
I. Add	83
II. Assign Role to Dealer:	87
III. Modify and Delete the role:	88
F. Display Logged in User	88
G. Search/Activate Entity (Ctrl+U)	89
9. TOOLS	89
A. Messaging	89
B. Set Alert	90
C. Alert List	90
D. Nextra Auto Plugin (Ctrl+Shift+P)	90
10. ADDITIONAL FEATURE IN THE NEXTRA:	92
11. FILE UPLOADER	95
12. NEXTRA FAQ	101



13. SHORT CUT KEYS	112
A. Corporate Manager Short cut Keys	112
B. Shortcut keys of NEXTRA	113

1. Accessing Nextra

A. Login

The Nextra Trading Application “EXE file” can be downloaded from the common.ncdex.com website as below.



https://common.ncdex.com/Nextra.aspx

NCDEX
Pragati ka Solid Exchange

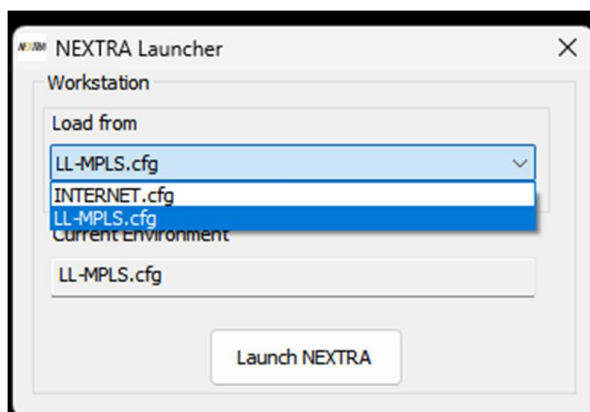
NCDEX Common Files

Bhavcopy	Nextra
Reports	
Parameters	
NCDEX Docs	
Nextra	
Archives	

File Description	File Name	Download
NEXTRA 3.19		
Nextra	Nextra_3.19.1.100.zip	
Nextra Online Trade Backup - INET	nextra_online_trade_backup_1.9.0.0_For_INET.zip	
Nextra Online Trade Backup - LAN	nextra_Online_Trade_backup_1.9.0.0_For_LAN.zip	

- File Name:- **Nextra_3.19.1.100.zip**

Once the exe file is downloaded and executed, the Nextra trading software will get installed on the workstation of the user. The NEXTRA icon will be appeared on the desktop and the User is required to just double-click on the icon to start the NEXTRA application.



Kindly select correct type of .cfg according to your connectivity type for i.e. LL-MPLS.cfg for Lease Line / MPLS connectivity and INTERNET.cfg for Internet connectivity.

Then click on Launch NEXTRA button to get login window like below.



NEXTRA-Login

NEXTRA

User Name: **CM-000XX OR ADMIN-000XX**

Password:

[Forgot Password?](#)

☐ Quick Login

☒ Confirm Scripts Download

☒ Clear And Download All Scripts

☐ Launch Plus

Login

0%

Before proceeding with the “Login”, both “**Confirm Scripts Download**” and “**Clear and Download all Scripts**” ought to be checked.

Users cannot re-set their password by clicking on the “Forgot Password?” option. The password can be reset only through the Corporate Manager (CM-000XX) or Admin (ADMIN-000XX) user ids. The password of Corporate Manager user id can be reset only by the Exchange and the request can be made by following the process mentioned below.

- Download the Circular for resetting the password from the NCDEX website. □ Circular number is 098 of 2006 (**see below screen**).
- Take print-out on the company’s letter head and it should be signed by an Authorised Signatory who has registered with NCDEX
- The user may send this request to askus@ncdex.com or through FAX.

Circular Search

Normal Search

Search for : **Exact Word** 098 ☐ PDF Containing Text

Year : 2006 Month : April Subject : Category :

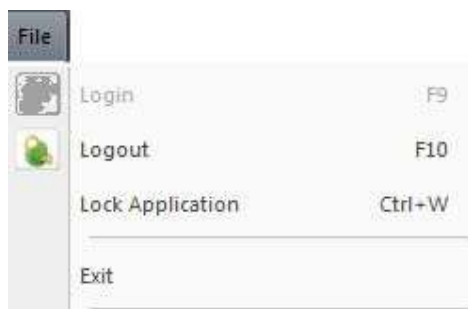
GO

Date	Circular No	Department	Subject	English	Hindi
19/Apr/2006	NCDEX/TECHNOLOGY-009/2006/098	TECHNOLOGY	Password Reset- documentation required		



B. Logout and Exit

The user can logout or exit from NEXTRA by clicking on 'Logout' or "Exit" under the File Menu or by using the **shortcut key F10**. Once the user attempts to close the application, a confirmation pop-up appears, seeking confirmation whether the user wants to save market settings. If user selects "Yes", the entire settings would be saved, if user selects "No", setting will not get saved.



C. Lock Application

This option is used to secure the application from unauthentic use. Once the user locks the application, the application cannot be operated until the application is unlocked by the user by entering the correct valid password.





D. Change Password

NEXTRA -Login - Change Password

☒ Login Password ☐ Transaction Password

Old Password

New Password

Confirm Password

Change Password

Cancel

This option allows user to change login password at any time as per user convince. The password is stored in an encrypted format in the database. The password policy to be followed is described below:

- Change of password is mandatory for the first time user.
- Change password cannot be the same as of the last 3 passwords.
- User cannot login after THREE consecutive wrong passwords & the user can only login after resetting the password. Resetting of password is done by the administrator.
- The password should be of minimum 6 characters & maximum 12 characters in length
- It must be Alpha numeric.
- The password will be checked against log-in ID. The login id & password cannot be the same.
- Space is not a valid character in the password
- Password expires automatically after 14 trading days forcing the user to choose a new password.
- Password can be changed by the users at any time as per user's will. ➤ Special character is allowed in password.



2. Basic operational Features.

A. Refresh Broadcast

This option can be used to refresh the broadcast from the server. This option is used when broadcast is stopped or it is running delayed or in case of any disconnection from application server.



B. Get Log Message

This option is used to get the all messages in the Log window. This option will also retrieve the previous messages from the server if the user has logged out and login again in application and those retrieved messages will get displayed in the message bar of the users. This option is available under the "FILE" menu on top of the screen.



If the user is not getting any messages then click on Get Log Messages under the File menu.

Request sent to Get Exchange messages

20-09-2017,08:38:37 -- Request sent to Get Exchange messages

***** Log Messages From NEXTRA Server Finished *****

***** Log Messages From NEXTRA Server Finished *****

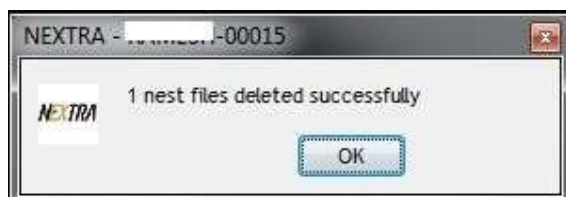
***** Log Messages From NEXTRA Started *****

***** Log Messages From NEXTRA Started *****

20-09-2017,08:38:36 -- Request sent to Get Log Messages

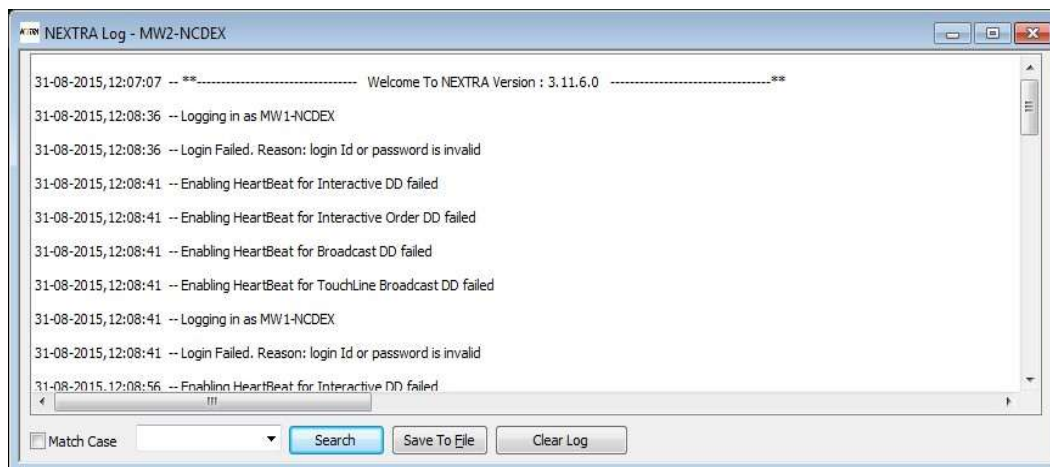
C. Delete Scrip file

If the market watch screen reflects old data or the details of newly launched contracts are not visible, then the Delete scrip file option has to be clicked, followed by relogin into Nextra.



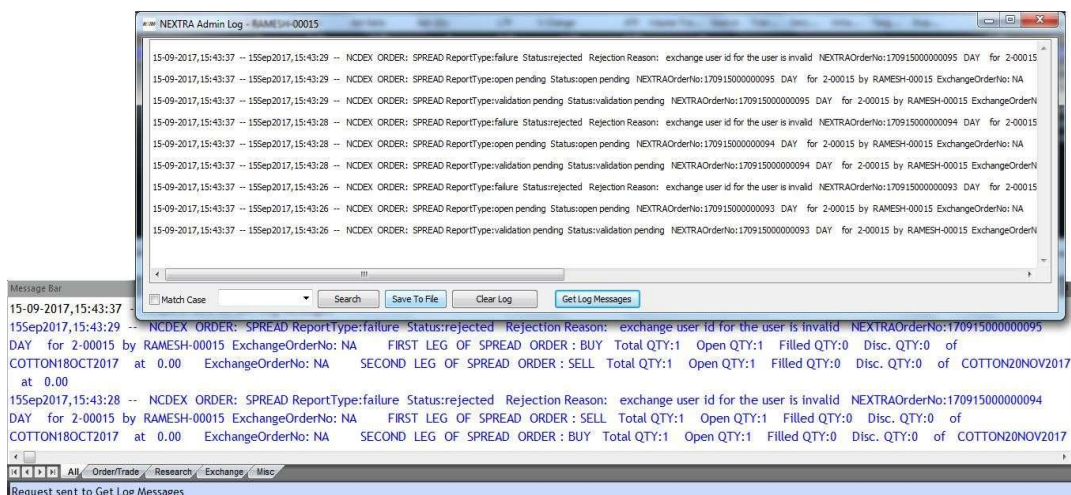
D. Log info

This option allows the user to view the messages which are retrieved through Get Log message option or which are displayed in the Message bar menu. This option is used to retrieve all log messages in NEXTRA i.e. Login, Order messages, Trades messages, Messages at the user level.



E. Admin Log

This option allows the user to view the messages which are retrieved through Get Log message option or which are displayed in the Message bar menu. This option is used to view all log messages in NEXTRA i.e. Login, Order messages, Trades messages, Messages at the admin level.





3. Market functions

A. Market Watch profile

Market Watch is one of the most commonly accessed feature in any trading application. The users can create multiple set-ups of portfolio in which scrips/commodities can be added as required. User will be able to view market touchline data of scrip along with the other useful information, which will be required for trading in the market. There is an option to rearrange the column through Reposition Column option available on doing right click on market watch profile header. User has an option to add or Remove the columns from the market watch window. Once the changes are made, it is important to click on Save button to save the settings permanently.



Instrument...	Symbol	Series/Ex...	Bid ...	Bid Rate	Ask Rate	Ask Qty	LTP	N...	Total Traded...	% Change
FUTCOM	CHARJDEL	18Sep2015	30	4813.00	4815.00	40	4815.00	▲	118.87887 Crs	0.02
FUTCOM	DHANIYA	18Sep2015	10	10931.00	10943.00	10	10936.00	▲	87.50184 Crs	1.54
FUTCOM	GUARSEED10	20Oct2015	5840	4076.00	0.00	0	4076.00	▲	103.84524 Crs	3.98
FUTCOM	SYOREFIDR	20Oct2015	10	574.15	574.20	10	574.20	▼	144.38015 Crs	-0.02
FUTCOM	RMSEED	18Sep2015	30	4228.00	4231.00	10	4230.00	▲	138.33582 Crs	0.59
FUTCOM	CASTORSEED	20Nov2015	20	4250.00	4255.00	10	4249.00	▲	6.33296 Crs	1.46
FUTCOM	SUGARM	20May2016	10	2517.00	2539.00	10	2540.00	▲	17.7809800 Lacs	0.24
FUTCOM	COCUDAKL	20Jan2016	20	1593.00	1595.00	10	1598.00	▲	98.8689200 Lacs	0.76
FUTCOM	SYOREFIDR	20Nov2015	10	570.70	571.00	15	571.00	▲	50.61045 Crs	0.22

Column Profile - NCDEX

total value	Cal Theta	Target Price
Issue Capital	Cal Delta	Price At Call
Int Pay date	Cal Theo Price	Indicator
Settlement Number	Ref Volatility	VWAP Close
Maturity Date	LTP Yield	Decimal precision
Face Value	Best Sell Yield	Separator
Issue Date	Best Buy Yield	CA
Outstanding Borrowings	Support levels	Delta
Low OI	Resistance Levels	Remarks
High OI	Description	LUT
ATP IV	Source	Price Quotation
Cal Rho	Transaction Type	Tender Period
Cal Vega	Initiation Price	Net Change
Cal Gamma	StopLoss Price	MarketType

Instrument Name
Symbol
Series/Expiry
Bid Qty
Bid Rate
Ask Rate
Ask Qty
LTP
Net Change Indicator
Total Traded Value
% Change
ATP
Volume Traded Today
Open

Right on header and select the reposition option for setting the marketwatch profile..

Save Cancel

User can also perform the following actions:

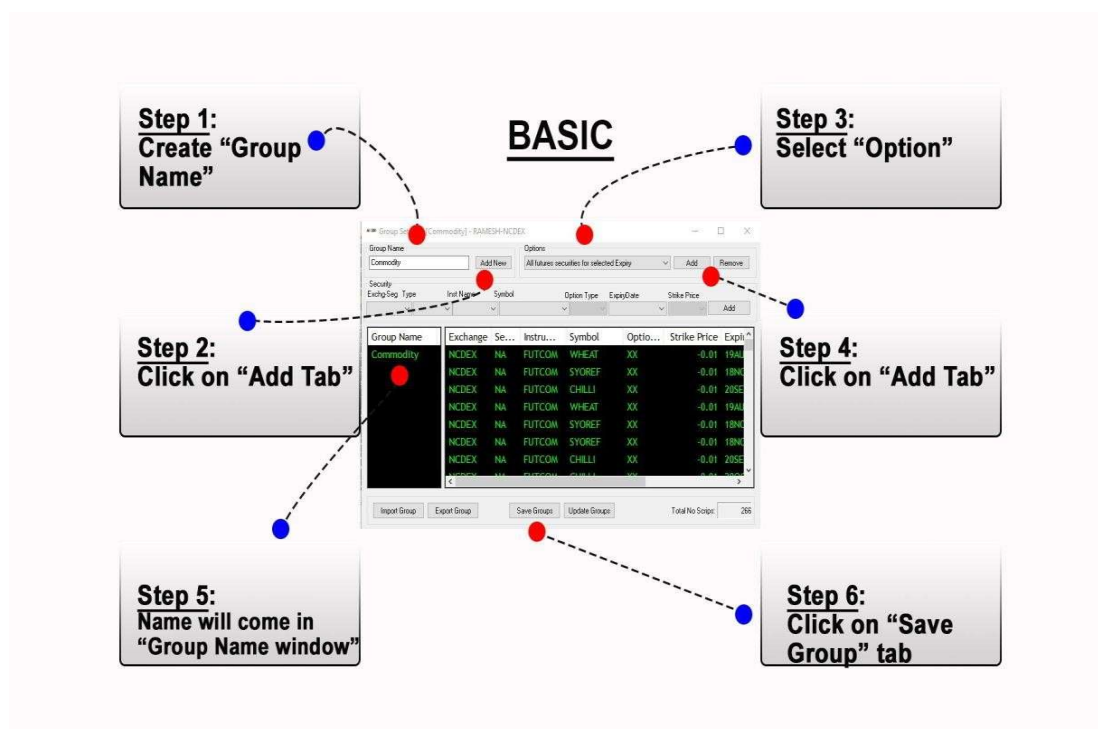
- Sort the scrips in ascending or descending order by just clicking on the top of the column for the parameter by which user wants to sort.
- Have multiple market watch and can tile them or place them according to preference.
- The Market Watch window can also be made free-floating or can be encompassed within the main frame of the application.
 - If it is made free-floating then the user can also place this on a separate screen (dual display).
- Access several functions by right-clicking on the market watch screen.
- One can view the relevant information pertaining to the scrip by setting up the columns in the desired sequence. This can be done from the list of available columns.
- Remove unwanted fields (Columns) or push them back in the market watch.
- Call few important features from the market watch by using the right click.
- Few features that can be called from market watch are:
 - Order Entry Window
 - Market Depth Window
 - Order Book
 - Trade Book
 - Net Position Window
 - Scrip comparison
 - Scrip properties
 - Ticker
 - Intra-day charts
 - Gridlines
 - Write to excel
 - Setting up of the font style in the market watch
 - Insert space in market watch.



B. Market Watch Group Setting

For setting the market watch screen on Nextra, go to Market Tab and select the “Market watch group setting” or press the “Ctrl+G” keys.

The user can set a market watch screen as given in below mentioned screen.



C. Snap Quote

The user can press F6 from the market watch to call the Snap quote window for the scrip which is highlighted in the market watch. This window gives the complete snap shot of the way the scrip is performing in the market on that day as well as at that given point of time. The information like the Open, high, low, previous day close gives an indication of how the scrip fared on that particular day and the top 5 bid/ask gives the indication about what kind of liquidity that scrip has in the market and at what price levels. Based on this information the user can place the orders. There is also a smaller display containing less information and a larger display, which shows all the information. The user can chose which one does he wants to view by default.



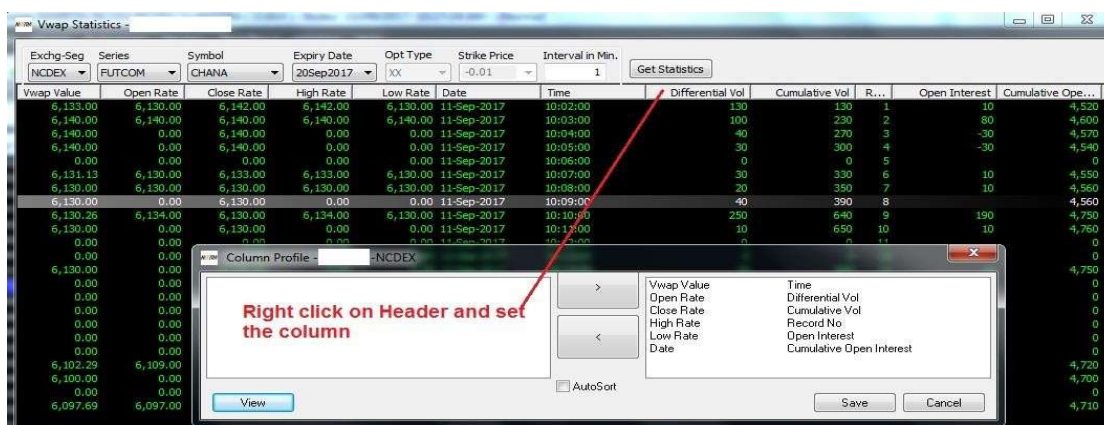
Snap Quote Dialog - NCDEX									
NCDEX	Normal	FUTCOM	CASOR	XX	-0.01	20Sep2017	Value: 46.63396 Cr		
1	10	4550.00	4554.00	10	1	Est Price :	0.00	Open :	4572.00
1	10	4547.00	4555.00	10	1	LTQty :	10 @ 4552.00	High :	4588.00
3	30	4546.00	4556.00	30	3	LTPY :	NA	Low :	4539.00
2	20	4545.00	4557.00	10	1	ATP :	4563.01	% Chg Open Intrst :	-11.01
1	10	4544.00	4558.00	30	1	Volume :	10220	Close :	4576.00
TBQ :						% Chg :	-0.52	Low Ckt Lim :	4439.00
LTT: 05Sep2017 13:38:51						UndLTP :	4570.00	52 Week High :	4780.00
LUT: 05-Sep-2017 13:39:						CR Rating: NA		52 Week Low :	4250.00
								52 W HighDt :	22-Aug-2017
								52 W LowDt :	22-Jun-2017
Qty : B-ATP : S-ATP : Value : Gain/Loss : MTM :									

D. Price Ladder

The Price Ladder displays the best 5 Bid and Ask vertically, which is the same as Snap Quote, both window shows the market depth. User can place the order by right click on it and select Order Entry option. With Price Ladder option user can buy or sell the quantity based on the Average Price or based on price client can buy/sell quantities.

When user invokes the Price Ladder, a window (Price Ladder Order Entry) will open along with it, In price Ladder Order Entry, user can selects this option to place order, these are:

1. **VWAP:** If user will select VWAP, user will be given two options:
 - a. **Get VWAP:** Get VWAP option will allow user to get the best price available against the quantity, in this case user can enter desired quantity and the price will be set automatically. It will also show approximate VWAP for order.
 - b. **Get quantity:** Get Quantity option will offer users the best quantity against price. User will have to fill price and it will return the quantity available for that price.





Record No	It displays Record Number of the selected contract
Draw Grid Lines	It draws Grid Lines in the VWAP window
Customize	It helps to customize the background color, Text Color and Test Font in the Security window
Copy to Clip Board	It helps to copy the content in Clipboard

F. Nextra Notification

This option displays the Market wide limit messages sent by the Exchange specifically to the member.

Time	It display notification time
Exchange	It display Exchange for the contract
Action code	It display exchange code
Message	It display messages of the contract
Recover Broker Status Message	It Recover Broker Status Message notification
Recover Exchange News Messages	It Recover Exchange News Messages notification
Customized	It help to customized background color, Text Color and Test Font in the Security window
Write to Excel	User can save VWAP data in Excel
Draw Grid Lines	It draw Grid Lines in the VWAP window

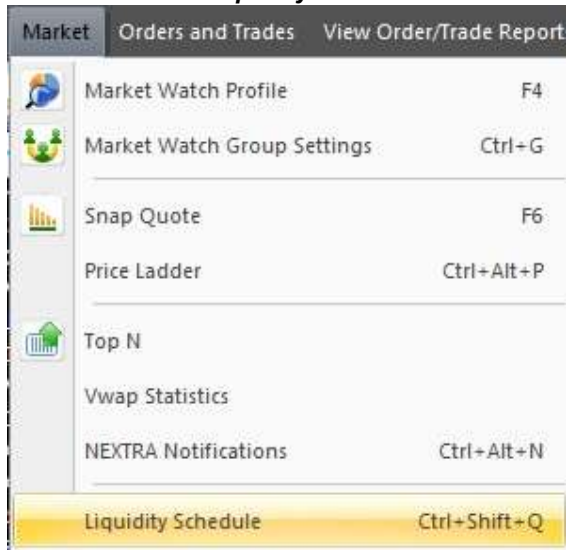
G. Liquidity Schedule

View the pending orders for a particular contract at the Exchange level through the Liquidity schedule.



By opting this facility, the user gets the idea (expectation) about the market participant on rates, user finds the approximate idea about the liquidity in the particular contract and accordingly they may create their position in the market. However, the user may get such things from market depth window (provides top 5 participant details) also but in such facility they get all the details about the market participant and their position.

Go to – Market – Liquidity Schedule or shortcut key – Ctrl+Shift+Q



Liquidity Schedule CHANA20SEP2017

Market	Inst. Type	Inst. Symbol	Expiry Date
AGRO	FUTCOM	CHANA	20Sep2017

Buy Liquidity			Sell Liquidity		
No.Of Orders	Order Qty	Price Range	No.Of Orders	Order Qty	Price Range
0	0	61.00 to 2931.00	0	0	61.00 to 2931.00
0	0	2932.00 to 5800.00	0	0	2932.00 to 5800.00
0	0	5801.00 to 5903.00	0	0	5801.00 to 5903.00
2	20	5904.00 to 6006.00	0	0	5904.00 to 6006.00
10	120	6007.00 to 6109.00	0	0	6007.00 to 6109.00
0	0	6110.00 to 6212.00	43	850	6110.00 to 6212.00
0	0	6213.00 to 6315.00	0	0	6213.00 to 6315.00
0	0	6316.00 to 6413.00	0	0	6316.00 to 6413.00
0	0	6414.00 to 9284.00	0	0	6414.00 to 9284.00
0	0	9285.00 to 12153.00	0	0	9285.00 to 12153.00

Total Buy	Liquidity At	Total Sell
140	10:15:13	850

Refresh Save



4. Orders and Trades

The following features are available under the Orders and Trades tab to be selected:



A. Order Entry

There are two types of Order Entry window one is Buy Order Entry window and another is Sell Order Entry Window.




- **Buy Order Entry (F1)**

Short cut assigned F1 or can be invoked through “+” key and uses to place Buy Order for selected Scrip. Once clicked following window will appear where user can fill the quantity, price and client Id for which order is to be placed.

- **Sell Order Entry (F2)**



Once clicked on this option following window will appear which uses to sell the selected scrip. The short cut key F2 (or can be invoked by “-“key) assigned to it. User has to fill all required fields before click on submit button.

F1 (for Buying)

F2 (for Selling)

The user must enter the following details while placing a Buy or Sell order:

Exhg-Seg:	The user must select the exchange-Segment for which the order is to be placed.
Order Type:	The user must select the order type as Limit, Market, StopLoss-Limit, or StopLoss-Market, for placing the order.
Pro/Cli:	This field will be set to Cli by default for an investor Client
Inst name:	The user must select the Instrument Name for which the order is to be placed.
Symbol:	The user must select the desired Symbol for which the order is to be placed.
Type:	Not applicable
Strike Price:	The user must select the Strike Price for which the order is to be placed.
Expiry Date:	The user must select the Expiry Date.
Quantity:	The user must enter the quantity of the scrip for which the order is to be placed.
Price ():	The user must enter the limit price at which the order is to be placed for the scrip.
Tr.Price:	The user must enter the Trigger Price at which the order is to get triggered, in case of Stop Loss orders.
Disc Quantity:	The user must enter the disclosed quantity that should be disclosed in the market depth.
Prod Type:	The user must select the product type while placing the order i.e. NRML, MIS, CNC, ARB, PMS. This classification is for internal purposes and is significant from a risk-management perspective.



Validity:	The user must select the Validity of the Order as 'Day' or 'IOC'. In case of a 'Day' order, as the name suggests, the order is valid for that day, that is, till that trading session is open. 'IOC' orders stand for Immediate or Cancel, meaning, the order will either get executed, and if not, it will get cancelled.
Client Id:	This field will contain the client id for which order is to be placed
Client Name:	This field will contain the client name of the client id which is selected or alternatively client can select client name also.
Participant Code:	The Participant Code, corresponding to the Client ID selected appears in this field.
Validity date:	The user must enter the Validity Date in case of Good Till Date orders.
No of Days:	The user must enter the Number of Days of validity of the order, in case of Good Till Days order.

B. Basket Order

If the user wants to place bulk orders in one go, the basket order feature available in NEXTRA can be used. The user can either prepare a file in txt or csv format with the orders and directly upload into the system and place it or add multiple scrips of his/her choice and place the orders in one go.

In case of a **offline basket order**, the user has to make the file before the market opening and sends it when market gets started. Following types of baskets are available in Nextra.

- Normal Basket (Ctrl+B)



Orders and Trades

Order Entry

Basket Orders

Normal Basket Ctrl+B

Basket Order - RAMESH-00015

Exchg Seg	OrdType	P Type	B/S	Pro/CI	Validity	Inst Name	Symbol	O Type	Strike Price	Expiry Date
			BUY	CLI	DAY					
Qty	Price	Mkt Prot	Trig Price	Disc Qty	Client Id	Client Name	Participant code	Validity Date	No. Of Days	Remarks
		3.00		0				9:08:59 AM		

Segment	InstrumentName	Symbol	Option Type	Strike Price	ExpiryDate	Buy/Sell	Price	LTP
---------	----------------	--------	-------------	--------------	------------	----------	-------	-----

Reset Export List Place Slice Add Browse

SQ : BV : SV : SQ : NV : NQ :

C. After Market Order

This feature is not available through the Nextra system.

- Buy Order Entry (Ctrl+F1)
- Sell Order Entry (Ctrl+F2)
- Basket Order Entry (Alt+Shift+O)

Orders and Trades

Order Entry

Basket Orders

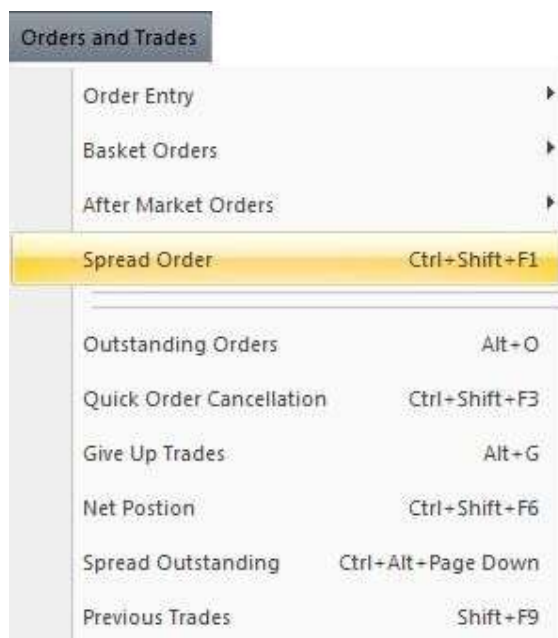
After Market Orders

Buy Order Entry Ctrl+F1

Sell Order Entry Ctrl+F2

Basket Orders Alt+Shift+O

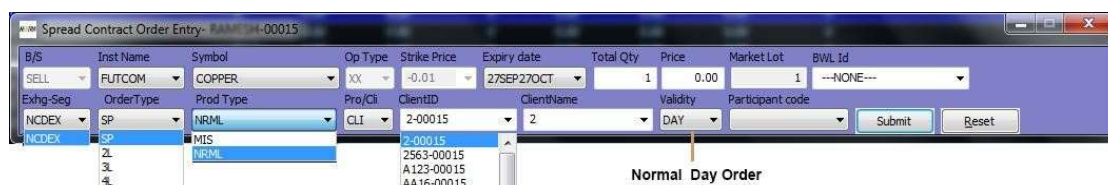
D. Spread Order



There are two types of Spread Order Entry one is **Normal** Spread Order and another is **IOC** Spread Order Entry Window.

If the user presses the key Ctrl+Shift+F1 on any spread contract then the normal spread order window will appear or user may also access this window through the following path:

Go to Market tab → Click on Spread Order



If the user presses the key Ctrl+Shift+F1 on any Normal contract then below mentioned window will appear or user may also access this window by using the following path:

Go to Market tab → Click on Spread Order → IOC Spread Window will appear → Change the validity to IOC.





B/S:	In case of a spread order type, the user can select whether a given scrip has to be bought or sold. If the first leg is required to be bought, the second will automatically get set to be sold by default.
Inst Name:	The user must select the instrument name for the scrip.
Symbol:	The user must select the symbol for which the order is to be placed.
Op Type: Strike Price:	The user must select the option type of the desired scrip. The user must enter the Strike Price of the desired scrip.
Expiry Date:	The user must enter the Expiry Date for the desired scrip in which he wishes to trade.
Total Quantity:	The total order quantity for which the user wishes to place the order for, must be entered in this field.
Price:	The user must enter the price at which he wishes to place the order. In case the user selects the Order Type as:- % Spread Day: The spread between the two scrips selected must be entered and not the individual price of scrips. % 2L and 3L: The individual prices of the scrips selected must be entered.
Market Lot:	The market lot size for the selected scrip is shown in this field.
Exch-Seg:	The exchange-segment for which orders are to be placed must be selected here. The appropriate scrip details of instrument name, symbol, option type, strike price, expiry date appear in the drop-down for these, depending on the exchange-segment selected.
Order Type:	<p>The user must select the desired Order Type for placing the order. The user can select the following Order Types:</p> <p>% Spread Day: This type must be selected to place spread orders between two contract of same symbol, but different expiries. It is commonly used to rollover existing positions that is, to square- off position in one expiry and create fresh / equivalent position in another expiry. The user simply needs to enter the information for the first scrip, and select only the expiry date for the second. As mentioned earlier, the spread or difference in price between the two contract selected must be entered in the 'Price' field.</p> <p>% 2L: This type must be selected to place 2-Leg orders for two contracts. Both the legs of the order are sent together as one order in case of 2L orders.</p>
	<p>The user can select any combination of Inst Type, Symbol, Option Type, Strike Price and Expiry Date to place 2L orders. In this case, the 'Total Quantity' and 'Price' entered are applicable to individual legs of the order.</p> <p>% 3L: This type must be selected to place 3-Leg orders for three contracts. All three legs of the order are sent together as one order in case of 3L orders. The user can select any combination of Inst Type, Symbol, Option Type, Strike Price and Expiry Date to place 3L orders. In this case,</p>



	the 'Total Quantity' and 'Price' entered are applicable to individual legs of the order.
Prod Type:	The user must select the product type that is enabled for him, while placing the order. The product type field is used for internal classification as MIS, which is for intraday positions, or NRML, ARB, PMS which is for carryforward positions. This is significant from a risk-management perspective.
Validity:	The user must select the appropriate validity as 'Day' or 'IOC'.
Pro/ Cli:	This field will be set to Cli by default for an investor.
Client ID:	This field will contain the client id of that investor client.
Client Name:	This field will contain the client name of that investor client.
Participant Code:	The participant code, if any, will appear in this field, corresponding to the Client ID selected.
B-W-L ID:	This field shows the Basket ID for the order, in case of institutional baskets.

E. Outstanding Order (Alt+O)

This facility is only available through the corporate manager id, where the user can find all the pending orders at the member level including 3rd party software.

The user needs to fill in all the fields that appear in the below screen to get pending order details:

- Selection Criteria :
 - ☐ Instrument
 - Type : ☐
 - Instrument Symbol :
- Expiry Date
- Order Type :
 - ☐ Status
 - : ☐ Pro/Client
 - :



Outstanding Orders - -00015

Selection Criteria
Market: [dropdown]
Inst. Type: [dropdown]
Inst. Symbol: [dropdown]
Expiry Date: [dropdown]
Order Type: REGULAR
Status: OPEN

Pro/Client: (ALL)
Client Id: [text]
User Id: [text]
Search

Open Orders

B/S	User Id	Client Id	Order Id	Price	Rem Qty	Order Update Time

Completed Orders

B/S	User Id	Client Id	Order Id	Price	Cancelled Qty	Order Update Time	Rejection re

Cancel Order Cancel All Modify Order

Sell Order : Sell Qty : Buy Order : Buy Qty :

F. Give up trades (Alt+G)

This facility is used by the Clearing Member on behalf of client or trading member. The give up requests are inquired through this window and accordingly approved.

The client or trading member creates a position in normal client code then use this facility and approve the transaction so that the position to be moved into the "hedge" code.

The user needs to fill in all the fields that appear in the below screen to get Give Up Trades detail:

- Selection Criteria :
- Instrument Type :
- Instrument Symbol :
- Expiry Date :
- Buy/Sell :
- Give Up Status :
- Client Id :
- Participant Id :
- Click on Search Tab :



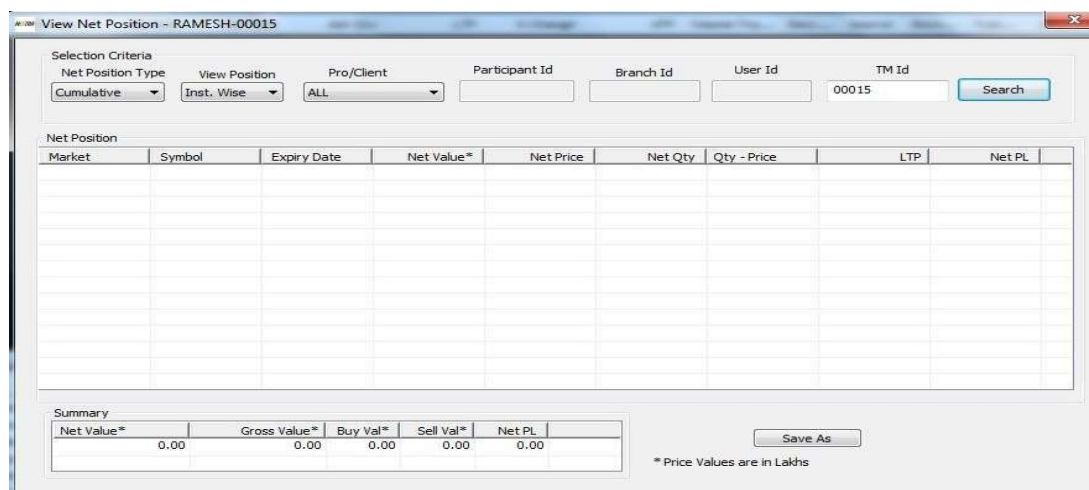
G. Net Position (Ctrl+Shift+F6)

This window can be invoked using shortcut key 'Ctrl+Shift+F6" keys. The user can view the consolidated positions in the Net Positions Window. These positions can be further bifurcated according to the exchange/segment or according to the commodity for which the trade was made. This window also provides some vital information like the Net Position, Buy Quantity, Sell Quantity, Buy Amount, Sell Amount, MTM profit/loss, etc. for all the individual scrips.

Please note:

1. The user can use this facility in a Corporate ID only.
2. The user will get all the trade status at the User ID level, if the user wants to know the position at the client level then follow the procedure below:

Go to NCFE login → Under Trade Details → Click on View Net Position Client Wise → Search the Client Code.



User can find the spread outstanding order, standing over at member's level by using the "Ctrl+Alt+Page down" key or may go to orders and trades tab and select the Spread Outstanding Orders.

Please note: The user can use this facility in a Corporate ID only.

[illegible]



I. Previous Trades (Shift+F9)

The user needs to fill in all the fields that appear in the below screen to get previous trade details:

The User mainly uses this window for modifying their executed trade i.e. client code modification during 5:00 pm to 5:15 pm (All Other Commodities) and for evening commodity (Internationally Reference able), the timing is 9:00 to 9:15 pm.

- Selection Criteria : ☐ Instrument Type
: ☐ Instrument Symbol : ☐ Expiry Date
: ☐ Buy/Sell : ☐ Trade
Status : ☐ Pro/Client :
• Click on Search Tab :

Please note: The user can use this facility in a Corporate ID only.

The screenshot shows a window titled "Previous Trades - 00015". It contains a "Selection Criteria" section with dropdown menus for Market, Inst. Type, Inst. Symbol, Expiry Date, Buy/Sell (set to ALL), and Trade Status (set to TRADED). Below these are input fields for Pro/Client (set to ALL), Client, Pcpd Id, Order Id, TM Id (set to 00015), Branch Id, and User Id, followed by a "Search" button.

B/S	Trd Id	Order Id	Qty	Price	Client Id	Pcpd Id	Time

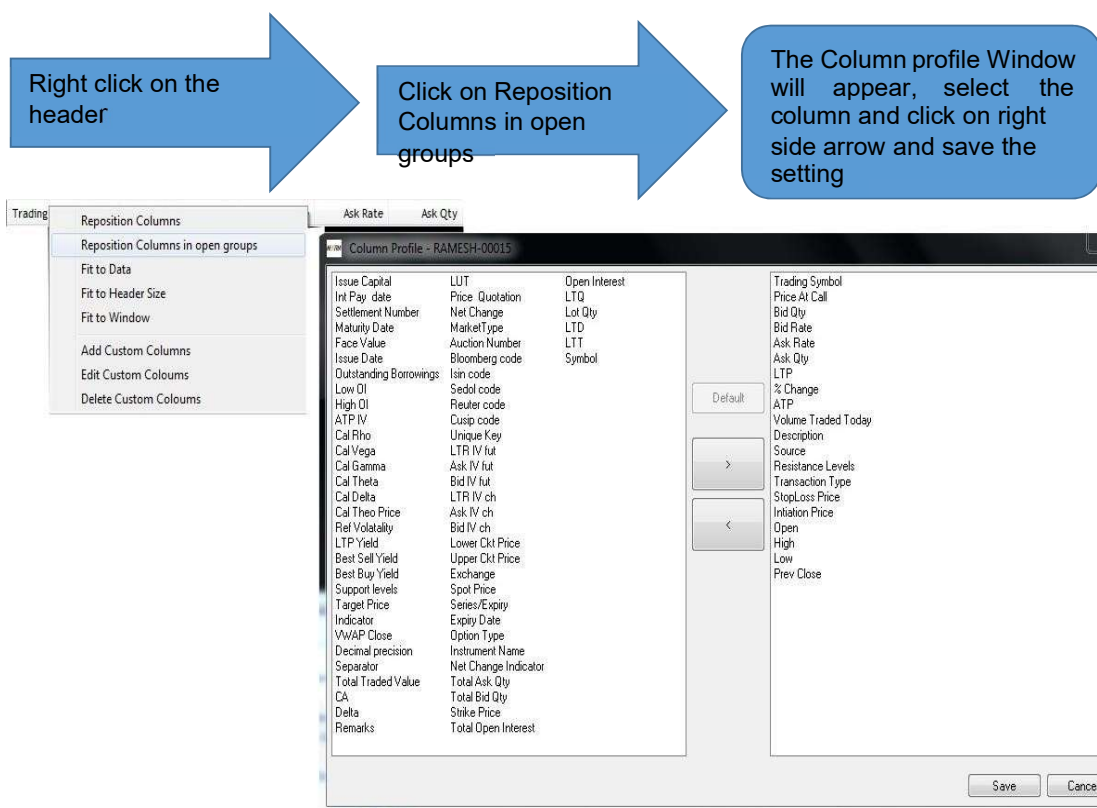
Below the table is a "Trade Total" section with the following fields:

No. of Buy Trades :	No. of Sell Trades :
Total Buy Trade Quantity :	Total Sell Trade Quantity :
Total Buy Trade Value :	Total Sell Trade Value :
Buy ATP :	Sell ATP :

At the bottom right are buttons for "Previous", "Next", "Save As", and "Modify".

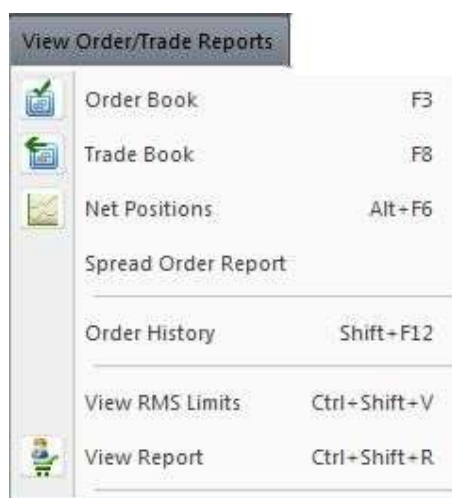
Header Adjustment:

When a user needs to add / delete certain columns in the header, they need to rightclick on the particular headers and follow the given process:



5. View order/ Trades Report

This function includes reports related to Order Book, Trade Book, Net Position, Spread Order Report, Order History, View RMS Limits and View Report.



A. Order Book (F3)

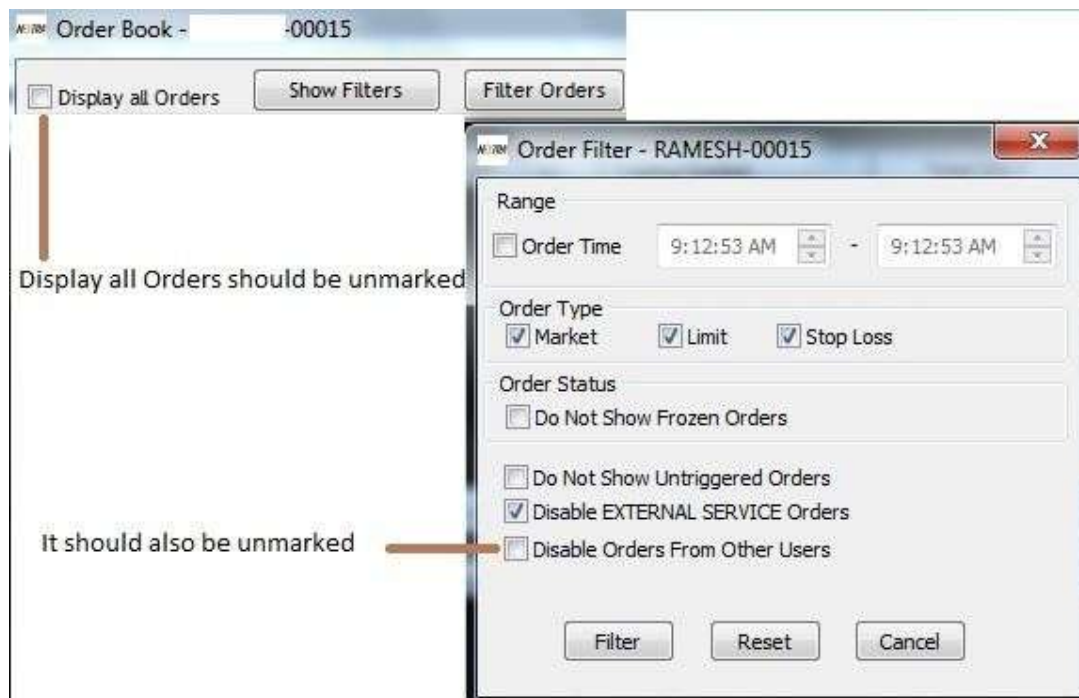
The below screen of order book is opted or opened by the user when they want to find out orders placed by themselves or any user under the member.



In this screen user may face the following issues:

Q.1) Why I am able to see others' order in my screen?

Ans) The user need to click on "Filter Order" tab and uncheck the box "Disable Orders from other users". The user also needs to uncheck the "Display All Orders" box.



Q.2) Where to get the order status, which are executed?

Ans) The user needs to press F3 where they can find all the pending and executed orders. The screen is divided into two separate functions, like-

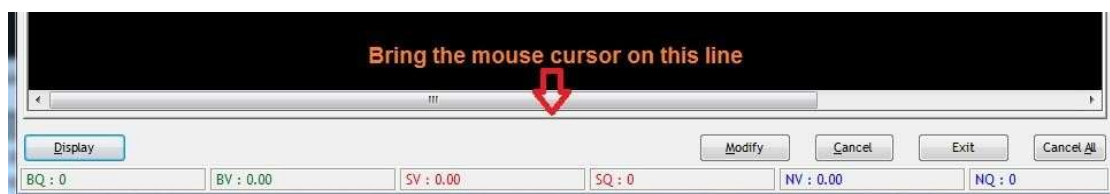
- Open Order
- Complete Order

If the said screens are unavailable under F3 tab, then use the following Key on the F3 screen.

- Ctrl+1 : Completed Orders
- Ctrl+2 : Open Orders

If both screens are to be available on the F3 window then the user must follow the given process:

Step 1:



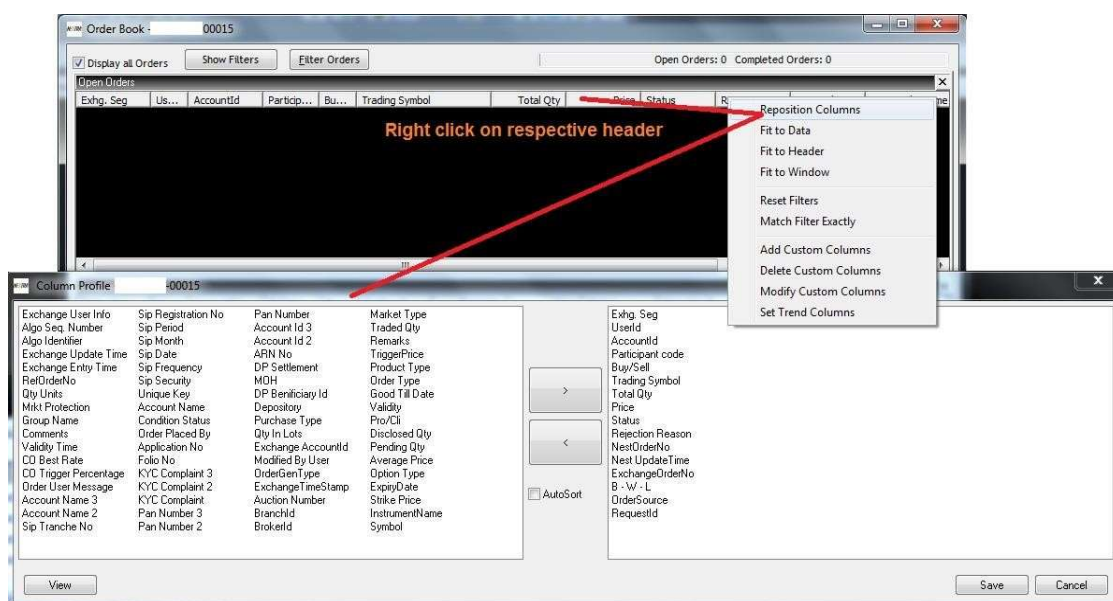
Step 2:



Step 3:



Header setting in F3 Screen:





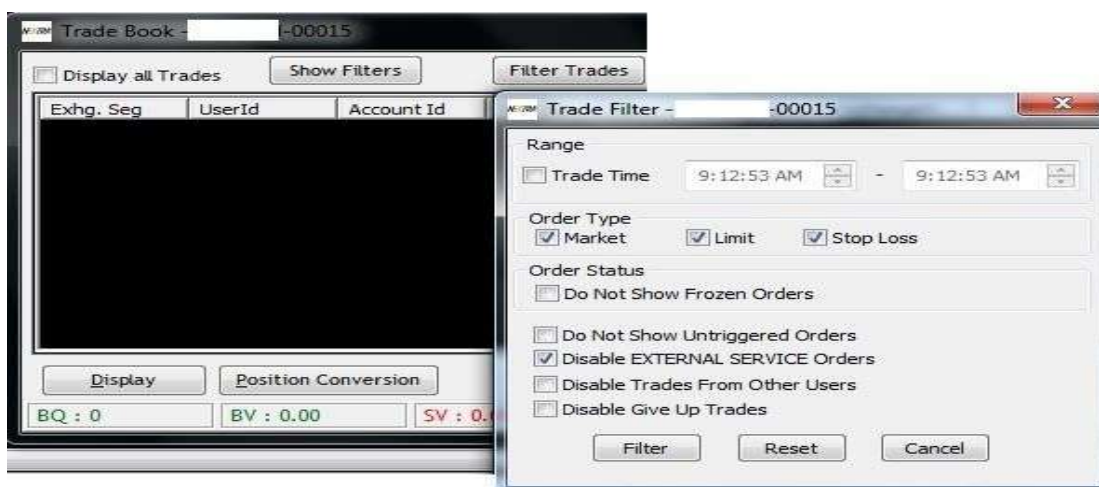
B. Trade Book (F8)

By using the F8 key, the user can find their trades done through the Nextra software. On this screen, the user will not get to view the trade details of 3rd party software (other than Nextra). User can also view trade details at member's level executed through Nextra, however if the user does not want to view trade details of other users within the same member, then follow setting has to be done.



Step 1:

- “Display all trades” box must be unmarked. □ Click on the Filter Trades tab.
- Disable Trades from Other User's box must be unmarked. □ Save the setting by using the “Filter” option.





C. Net Position (Alt+F6)

This window can be invoked using shortcut key 'Alt+F6' keys. The user can view the consolidated positions in the Net Positions Window. These positions can be further bifurcated according to the exchange/segment or according to the commodities for which the trade was executed. This window also provides some vital information like the Net Position, Buy Quantity, Sell Quantity, Buy Amount, Sell Amount, MTM profit/loss, etc. for individual commodity.

If the user desires to square-off all his executed positions then he can do that by just selecting the scrip(s) and then entering the percentage of quantity that he wants the system to square-off.

The screenshot shows the 'Net Position' window for account -00015. It includes filter options for Exchg.Seg, Trading Symbol, Product, Pro/Cli, Account Id, and Account Name, all set to '(ALL)'. A 'Filters' sidebar on the left shows 'DayWise' and 'NetWise' options. The main area is a 'Positions List' table with columns: UserId, Account Id, Account Na..., Exchg.Seg, Symbol, Instrument..., Option Type, NetBuyValue, NetSellValue, NetValue, NetBuyQty, and NetSell. The table is currently empty. At the bottom, there are checkboxes for 'Value on Avg price' and 'Square Off Exact Qty', along with input fields for 'Qty (%)', 'Price', and 'Mkt Prot'. A 'Square off' button and a 'Position Conversion' button are also present. Summary statistics at the very bottom show: BQ : 0, BV : 0, SV : 0, SQ : 0, NET VAL : 0, MTM : 0, and NET QTY : 0.

D. Spread Order Report

This window is similar to the Order book window (F3). Under F3 window, user can view the open and complete order status of normal scrip whereas in Spread Order report window, the user will view Spread order details.



Spread Order Report - -00015

Open Orders: 0 Complete Orders: 0

Show Filters

Refresh

Filter Orders

Spread Open Orders

Spread Ord...	Exhg. Seg	AccountId	Bu...	Symbol	Instrument...	Strike Price	ExpiryDate	Op...	Price	Avg. Price	Qty	Pending Qty	Exchange ...

Spread Completed Orders

Spread Ord...	Exhg. Seg	AccountId	Bu...	Symbol	Instrument...	Strike Price	ExpiryDate	Op...	Price	Avg. Price	Qty	Cancelled Qty	Exchange ...

MODIFY (Shift+F2)

CANCEL ORDER (Del)

CANCEL ALL (Shift +F3)

E. Order History (Shift+F12)

This facility of Nexra provides the user entire details of the order including symbol, expiry date, order types, rate, user id and so on. This function is generally used to find details of a particular order no.

Order History

Order Number: 17091400000000

OK Cancel

Order History for Order No. : 17091400000000

Date/Time	Price	Total Qty	Pending Qty	Filled Shares	Status	Modified By User

Details

Exhg. Seg:	Remarks:	Basket,Wave,Line:	DP Settlement :
Symbol:	Account Id:	NestOrderNo:	Pan No:
InstrumentName:	Trigger Price:	ExchangeOrderNo:	Pan No. 2:
Option Type:	Avg. Price:	Request Id:	Pan No. 3 :
Strike Price:	Product Type:	Fill Id:	KYC Complaint :
ExpiryDate:	Order Type:	Fill Time:	KYC Complaint 2 :
Pro/Cl:	Validity:	Disclosed Qty:	KYC Complaint 3 :
Buy/Sell:	Validity Date:	User Id:	Folio No:

F. View Report (Ctrl+Shift+R)

Report View Generator is the facility available at user level to generate the Trade or Order report for their reference.

Two types of issues are generally faced by the user at time of generating the report.

- No order/Trades are displaying on the window ○ Press the Ctrl + P, go to General tab, and reconcile the window.



- User is not getting the file format. ○ On Report Generator Window there is a “Load Ftry Sett” tab is available, click on this tab.
- Use wants to change the file (order/trade) format. ○ On Report Generator Window there is a “Change Format” tab is available, Click on this tab.

The screenshot shows the 'Report View Generator' window with the title bar 'Report View Generator - 00015'. The 'Options' tab is active, showing various filters and a 'File Path' field. The 'Formats' dropdown menu is open, displaying a list of trade formats. The 'TRADE' report type is selected, and the 'NCDEX' exchange segment is chosen. The date range is set from '14-Sep-17' to '14-Sep-17'. The 'Change Format' button is visible next to the date range. The 'Generate Report' button and 'Load Ftry Sett.' button are also present. The 'Display In List' checkbox is checked. The main data area is currently empty, showing only column headers: Exhg. Seg, NestOrde, Bu..., Symbol, Instrument..., Strike Price, ExpiryDate, Op..., Price, and Average Price.

Exhg. Seg	NestOrde	Bu...	Symbol	Instrument...	Strike Price	ExpiryDate	Op...	Price	Average Price
-----------	----------	-------	--------	---------------	--------------	------------	-------	-------	---------------



6. Preference settings

A. Shortcut Manager

The user can download the entire Nextra shortcut in CSV format by using the Export key.



Area	Sr. No.	Function	Short Key
File	A	Login	F9
	B	Logout	F10
	C	Lock Application	CTRL+W
	D	Refresh Broadcast	CTRL+F5
	E	Change Password	CTRL+SHIFT+F9
	F	Log Info	F7
Market	A	Market Watch Profile	F4
	B	Market Watch Group Setting	CTRL+G
	C	Snap Quate	F6
	D	Price Ladder	CTRL+ALT+P



	E	VWAP STATISTICS	CTRL+SHIFT+H
	F	NEXTRA NOTIFICATION	CTRL+ALT+N
	G	Liquidity Schedule	CTRL+SHIFT+Q
View Order and Trades	A	Order Entry	

		1) Buy	F1
		2) Sell	F2
	B	Normal Basket	CTRL+B
	C	After Market Order	
		1) Buy Order Entry	CTRL+F1
		2) Sell Order Entry	CTRL+F2
		3) Basket Order	ALT+SHIFT+O
	D	Spread Order	CTRL+SHIFT+F1
	E	Spread Outstanding Order	CTRL+ALT+Pg down
	F	Outstanding Order	ALT+O
	H	Quick Order Cancellation	CTRL+SHIFT+F3
	I	Previous Trade	Shift+F9
	J	Order Book	F3
	K	Trade Book	F8
	L	Net Position	ALT+F6
	M	Order History	SHIFT+F12
	N	View RMS Limit	CTRL+SHIFT+V
	O	View Report	CTRL+SHIFT+R
Preference	A	User Setting	CTRL+P
	B	Message Bar	CTRL+L
	C	Status Bar	SHIFT+T



	D	Tool Bar	CTRL+T
Surveillance	A	Manage User Limit	F12
	B	User Collateral Limit	CTRL+U
	C	RMS Limit:-	
		1) Update Limit	CTRL+SHIFT+U
		2) Branch Adhoc to Client	CTRL+ALT+H
Master	A	Entity Management:-	
		1) Entity Manager	CTRL+SHIFT+E
		2) Add Branch	SHIFT+ALT+B
		3) Add Dealer	ALT+SHIFT+L
		4) Add Client	ALT+SHIFT+C
		5) Add Investor Client	ALT+SHIFT+I
	B	Admin Position	F11
	C	Report Generator	ALT+SHIFT+E
	D	Search/Activate Entity	CTRL+E
Tools	A	Auto Plugin	CTRL+SHIFT+P
Help	A	About Nextra Trader	ALT+F1
Right Click on Market Watch	A	1) Add Scrip	CTRL+S
		2) Delete Scrip	Delete
		3) Insert Blank Line	Insert
		4) Restore Market Watch	CTRL+N
		5) Save Market Watch	CTRL+M



		6) Move Outside	ALT+F3
Tool	A	1) Scrip Properties 2) Implied Volatility 3) Derivatives Chain 4) Add Ticker Scrip 5) Option Chain 6) Snap Quote	SHIFT+F7 F5 CTRL+D SHIFT+K CTRL+ALT+D F6
Dialog Bars	A	1) Show Scrips Dlg Bar 2) Show Index Value Bar 3) Show Ticket Bar 4) Show Scrips Comparison Bar 5) Show Implied Volatility Graph Bar	CRTL+S CRTL+I CRTL+K CRTL+J SHIFT+F5
	B	Show Trade Ticker Bar	SHIFT+ALT+T
	C	Dual Depth	SHIFT+F6
	D	Gridline	SHIFT+G
	E	Write to Excel	SHIFT+E
	F	Copy to Clip Board	CTRL+C
	G	Customize	CTRL+SHIFT+C
Plugin Commands	A	1) Intraday Chart 2) Historical Chart	SHIFT+P SHIFT+H

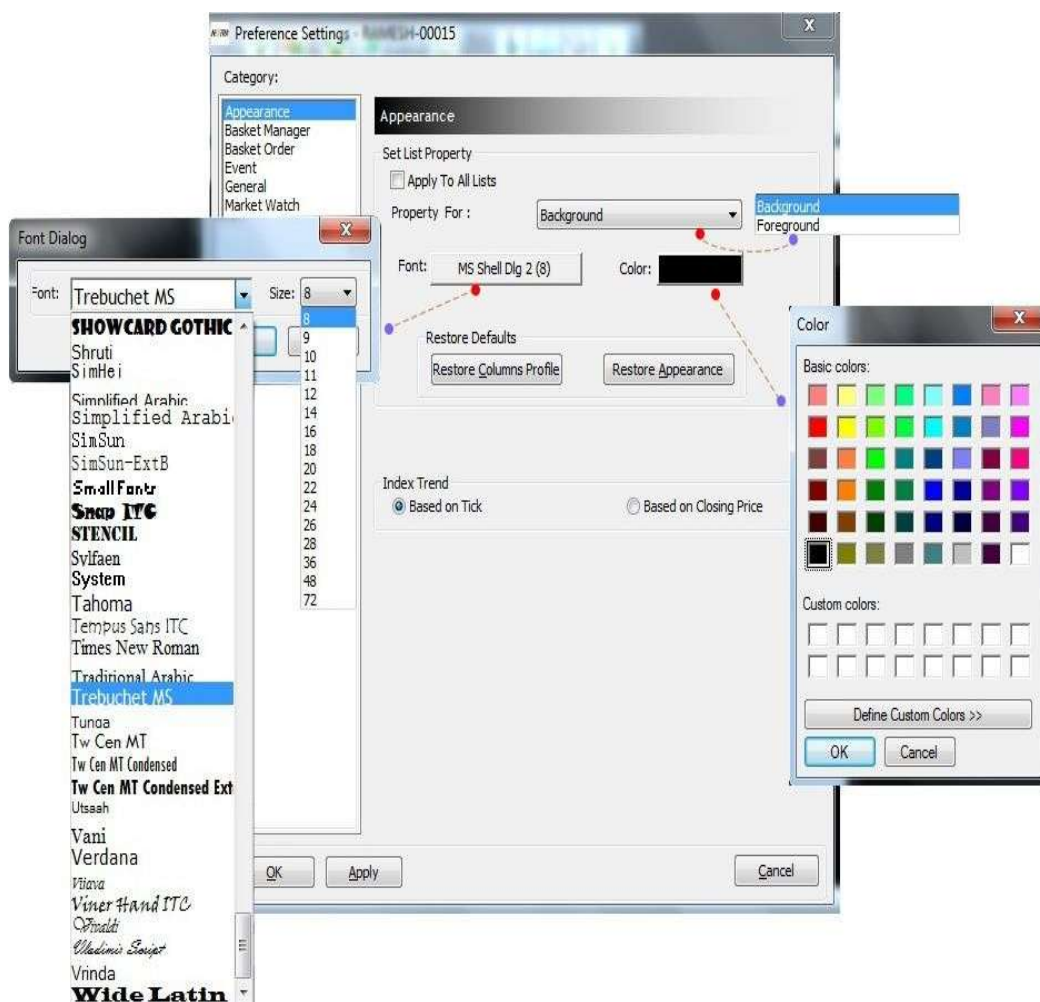
B. User Setting

User can press the Ctrl+P key for setting the background colour, market watch window, font size and so on.



i. Appearance:

Appearance is the window where user can set the property of nextra background, font and colour.



ii. Basket Manager:

This feature of Nextra is generally not used. The window can be used to set preferences for Basket Manager



Preference Settings - Basket Manager 00015

Category:

- Appearance
- Basket Manager**
- Basket Order
- Event
- General
- Market Watch
- Order
- RMS

Basket Manager

Default(From BM) Exchange: BOTH

Default Values(From all windows) Product Type: [] Order Type: MARKET, LIMIT, MARKET

☒ Focus

☐ Order Price

☒ Order Qty

☒ Client Id

☒ Default Client Id: 2-00015

☐ Prefix

☐ Retain Last Selected Client

Pick BOTH Exchange from Market

Additional Basket Logs

Auto Accept Self Orders

Prompts for Reassign

Market Updates for Lines

Short Basket Id

Warning Message For Link Order

Enable Baskets/Lines from other

Pick Line Price

Enable Beep For Pending Basket

☐ Enable Start Now for Service

Reconcile

OK Apply

Client Id	Client Name
2-00015	2
2563-00015	A123
A123-00015	AA86
AA16-00015	Advik Kharat
AA51-00015	ASHOK BHARGAVA
AA86-00015	ASHOK KUMAR CHHAI
AB61-00015	BALAJI SECURITIES
AB63-00015	BISHAMBHAR DAYAL
AM9-00015	chandan
AP69-00015	CHANDRA KANTA SA
AP78-00015	CLIENT DETAILS
AR73-00015	Disha
AS81-00015	GOPAL
AV17-00015	GOPAL1
AV61-00015	GOPAL2
BABES-00015	GOPAL3
CHA-00015	GOPAL4
CHIKHLOO-00015	Jayson
CLIENT-00015	MARUDHAR ENTERPRI
DUMMY-00015	PAWAN KUMAR KHIC
GOPAL-00015	PERFECT AGROFOOD
GOPAL1-00015	PRADNYA KHARAT
GOPAL2-00015	RATNESH MISHRA
GOPAL3-00015	RITIKA VEGETABLE C
GOPAL4-00015	SANMATI EDIBLE OIL
RATNESH007-00015	SAURABH AGROTECH
RC1-00015	SHIV COMMODITIES
S55-00015	SHIV ENTERPRISES
S59-00015	SHREE HARI AGRO I
S62-00015	TESTHEDGE

iii. Basket Orders:

This feature of Nextra is generally not used. The window can be used to set preferences for Basket Manager



Preference Settings - 00015

Category:

- Appearance
- Basket Manager
- Basket Order**
- Event
- General
- Market Watch
- Order
- RMS

Basket Order

Reading Options

- ☐ Reject Entire Basket If It Contains Errors
- ☒ Check for All the Orders

Get Constituents

- ☒ Based on Value
- ☐ Based on Value (in Lacs)
- ☐ Based on Qty

Show Error Messages

- ☐ In Log Window
- ☐ As Flash Message
- ☐ Write to Error Log File
- ☐ As Popup Message Box

BasketLogFile

Others

- ☐ Confirm Before Placing Orders

Default Basket Name

Default Basket Type: Normal Basket

Default Index Basket Type: Cash Basket

Order Type: LIMIT

Alerts

Basket Type:

- ☐ Qty Alert(In Market Lot): 0
- ☐ Set Value Alert(Qty*Price): 0.00

Restore Defaults

OK Apply Cancel

iv. Event

Under the Event, a user selects preferences related to message logs:

Step No: 01

Select the event like buy order, sell order, buy trade, sell trade, exchange and spread related field from the available option.

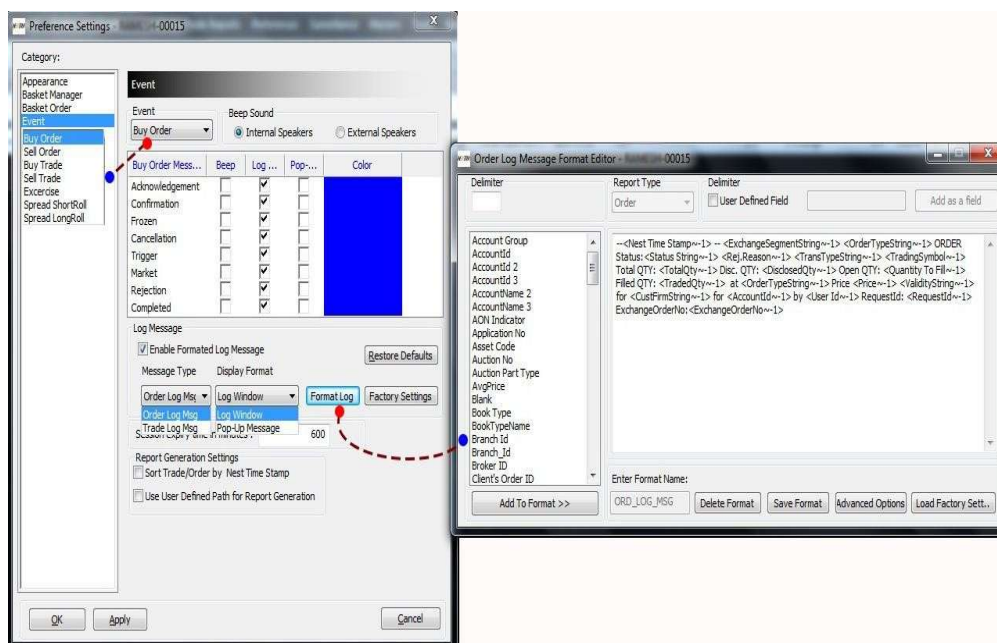
Step No: 02

If the user doesn't want to get three types of messages like order send from nextra, order received by the exchange and order is executed/rejected then they need to unmark the "Acknowledge" tab in the below screen.



Step No: 03

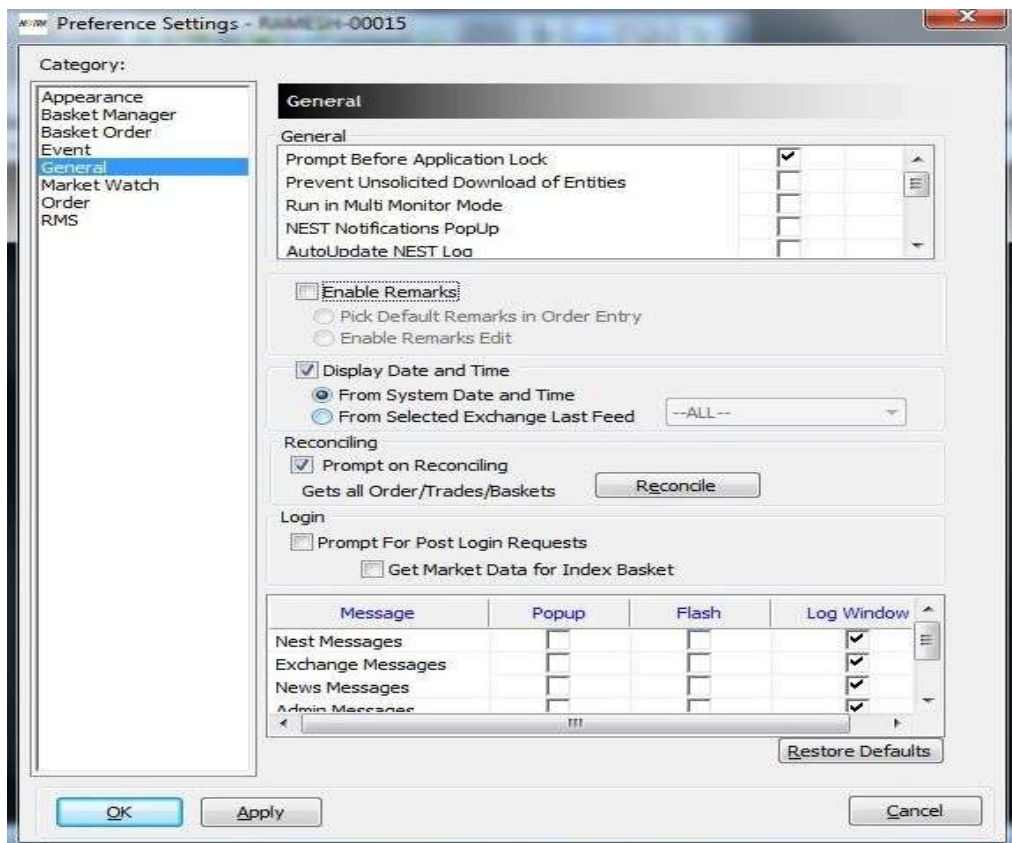
Format Log is the tab through the user can get their order/trade log. User can create the format as per their requirement or use the default format available in the “Report Generator” window.



v. General

Under this option, the user is only required to use the “Reconcile” option under following circumstances:

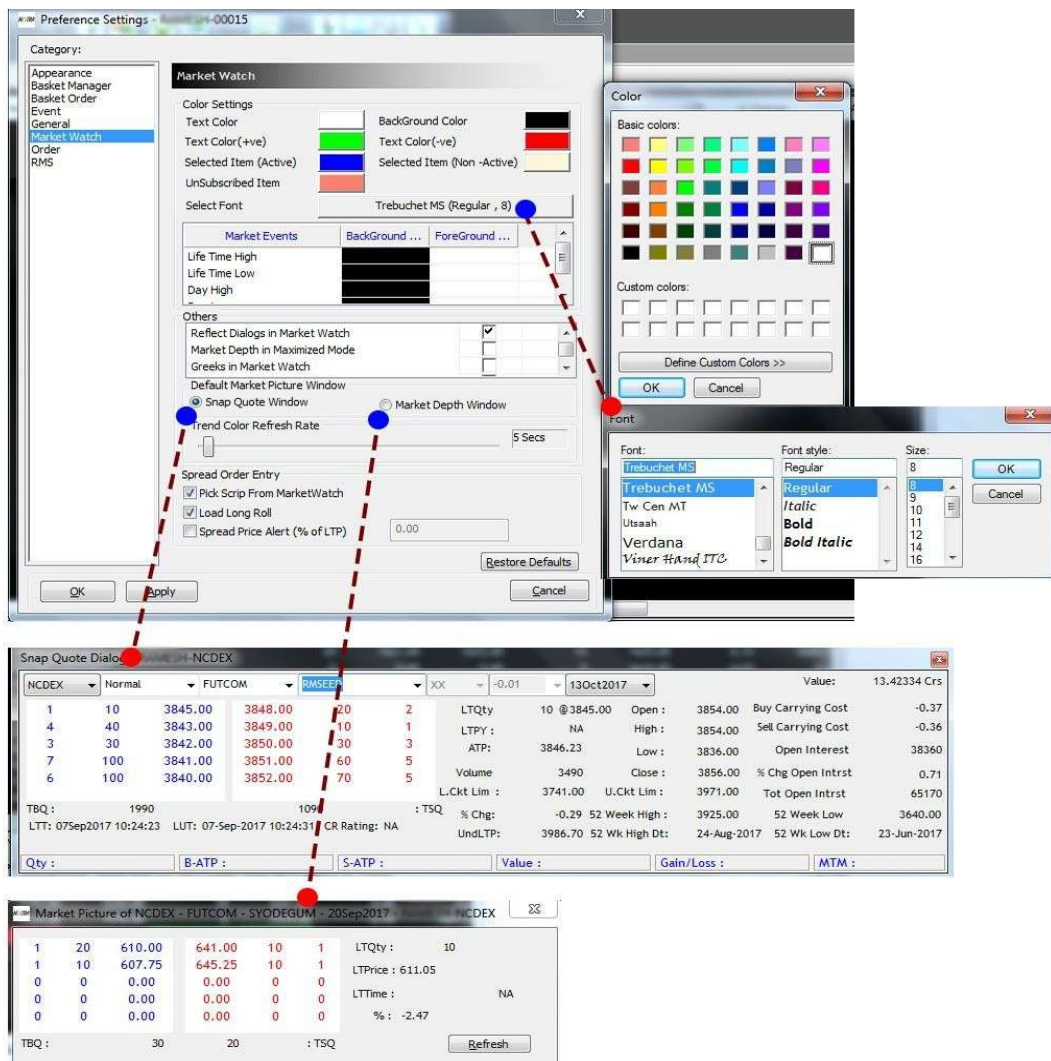
- Trade and Order report are not properly generated.
- Rates are not properly updated.
- Client id is not showing in Nextra.
- Nextra is not reflecting a scrip/commodity after successfully login, etc.



vi. Market Watch:

Under the Spread Order Entry, User may mark/unmark on the following option, like-

- **Pick Scrip from Market Watch:** If the user directly want to get any scrip from the market watch then they have to mark this option.
- **Load Long Roll:** When a user press the F1 key on the market watch screen and the response window come for selling object then user may mark this option so that buy window should come after using the F1 key.



vii. Order

The user can select following options for setting a functionality relating to orders such as:

- Select the Exchange Segment (e.g. NCDEX)
- Under default value the user is required to select,
 - PCode : Default
 - Pro/Client :
 - Product Type : NRML
 - Order Type : Limit
 - Validity :



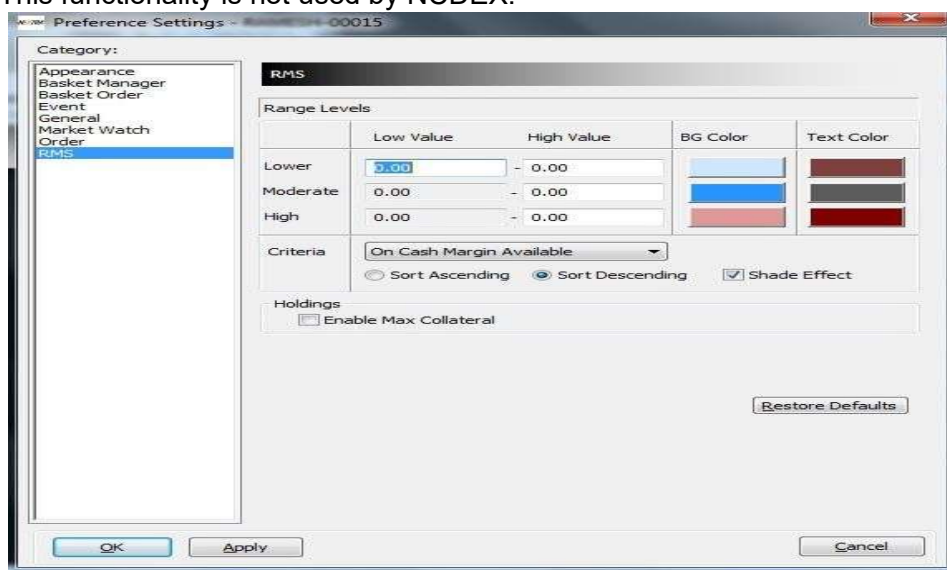
viii. Order quantity

- “Set No. of market lots” option is used to define a default quantity to appear at the time of placing order. This is not a mandatory field.
- If the user want to set a default client code, then they can do it under the client id field.
- Focus: The user can set the highlight focus in order entry tabs (F1 and F2) by using this option:
- Miscellaneous: The user can select any option as per their requirement by selection the check boxes under this function.



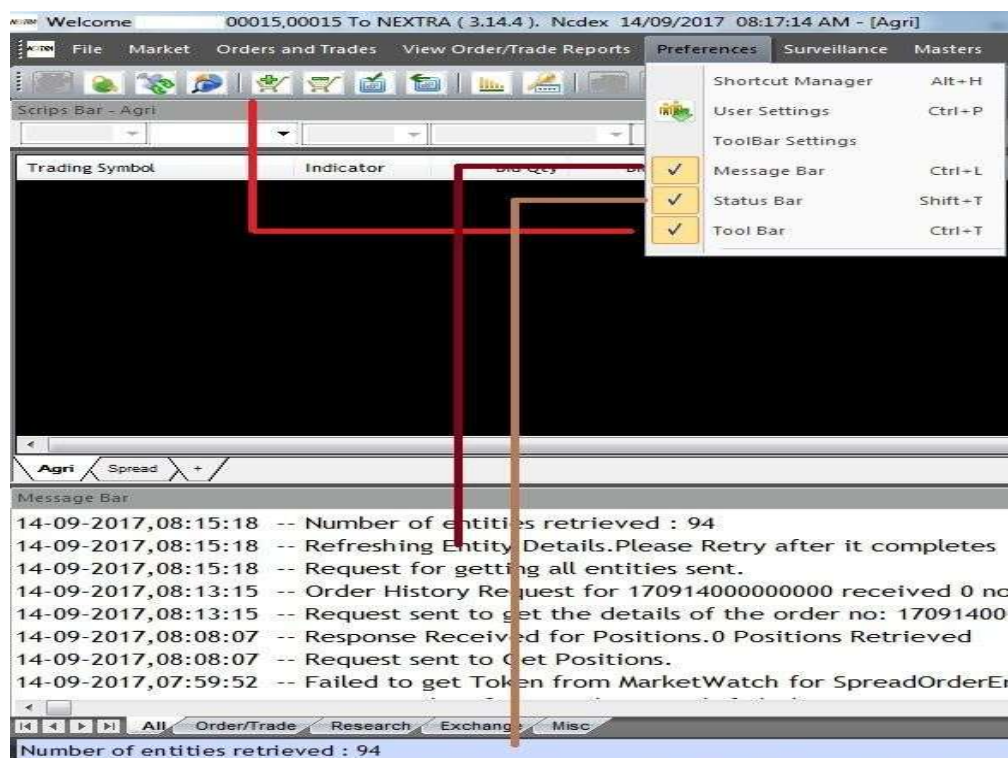
ix. RMS

This functionality is not used by NCDEX.



C. Bar Window

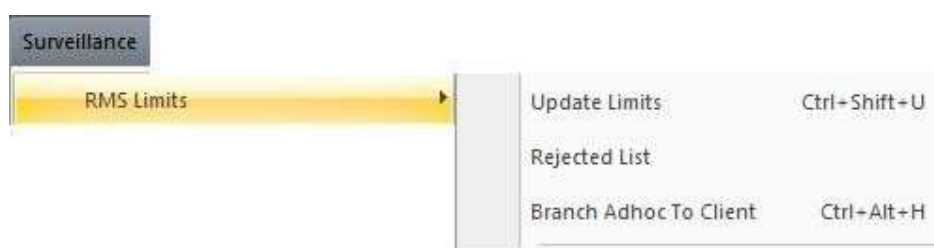
The options available under the bar window includes Message Bar, Status Bar and Tool Bar. The selection of particular option will make the bar visible on the market watch screen. Refer the image below.



7. Surveillance

A. RMS Limits

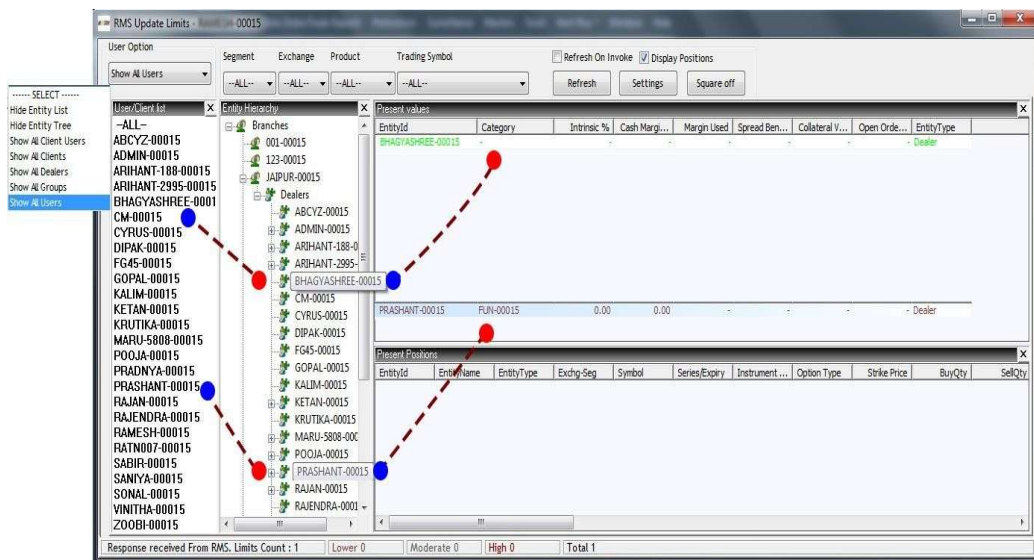
Before starting to trade using the Nextra front end trading software, user needs to set RMS limit. It should be set at branch, group, user and client level. RMS limits includes Update limit, Rejected List and Branch Ad Hoc to Client.



I. Update Limit

When the user clicks the update limit (Ctrl+Shift+U), the following window will appear on the board where the user is required to click on the particular user under which they are getting the rejection error.

Once a user is selected in the "Present Value" screen, the category will either be blank or contain any one of the pre defined categories.



If the category is not set then the user is required to set the proper category and follow the process as are given in the below screen.

II. Assign Category:

The following screen will appear when the user double clicks on the particular id available in the “Present Value” screen. Under the category drop down, they have to choose a category that was created by the “Add Category” option.



RMS Set Limits - BHAGYASHREE-00015

Entity ID: BHAGYASHREE-00015 Category: RATNESH-00015 ☐ Groupwise Validation Groups >> Update Multipliers

Filters: Segment: A

Field	Multiplier	Total Value
Credits		
Cash Margin Avail	1.000000	0.000000
Adhoc Margin	1.000000	0.000000
Notional Cash	1.000000	0.000000
Direct Collateral	1.000000	0.000000
Remarks Amt		0.000000
Remarks Text		
Adhocs		
Cash NRML Adhoc	0.00	1.000000
Cash MIS Adhoc	0.00	1.000000
Cash CNC Adhoc	0.00	1.000000
FO NRML Adhoc	0.00	1.000000
FO MIS Adhoc	0.00	1.000000
COM NRML Adhoc	0.00	1.000000
COM MIS Adhoc	0.00	1.000000
Cur NRML Adhoc	0.00	1.000000
Cur OPT NRML Adhoc	0.00	1.000000
Cur MIS Adhoc	0.00	1.000000
Cur OPT MIS Adhoc	0.00	1.000000
Opt NRML Adhoc	0.00	1.000000
Opt MIS Adhoc	0.00	1.000000
Limits		
Order value Limit		9999999999.000000
Order Quantity Limit		999999999.000000
Finance Limit		0.000000

Update Cancel Save Preset Load Preset

III. Update Multiplier:

Once the category has been set then user needs to click on the “Update Multiplier” tab. The “Modify Category” will appear in which they have to set the “Default” rule.

The user is required to update the following fields as are given the below screen:

- ☐ Max Order Qty : xxx
- ☐ Max lot size : xx
- ☐ Max order value : 10,00,00,000 (Maximum Value)
- ☐ Pending Order Value : XXXXXXXXXXXXXXXX (The value should not be more than 15 digit)
- ☐ Percent Change : 6 (Minimum Value)

Save this all setting by clicking on the “Modify Category” tab.



IV. RMS Set Limits:

The user is required to update the following fields under the RMS Set Limits tab.

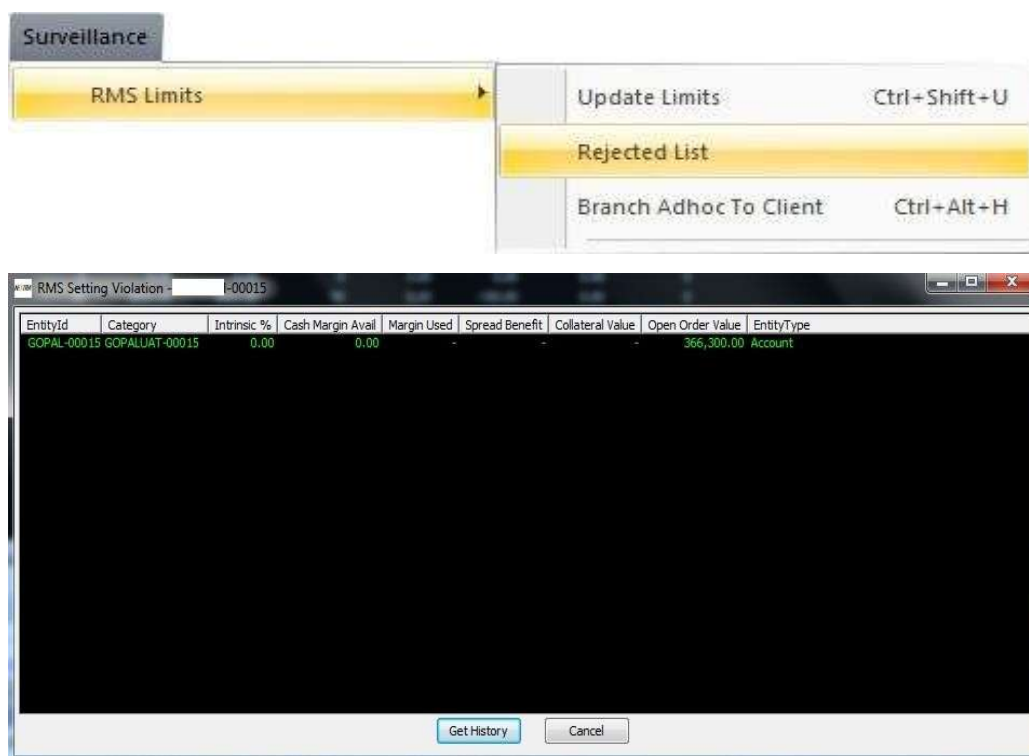
1. Gross Exp Der Limit
2. TurnOver Limit



V. Rejected List

This is a function through which the user can get the detail at a client level, when the order gets rejected due to RMS limit issue.

The option is generally not used.



VI. Branch Adhc to client

This is a function through which a user can get the details at the branch level when the order is rejected due to RMS limit issue (Cash Margin).

The option is generally not used.





Branch Adhoc To Client - 00015					
Segment	Exchange	Product	Trading symbol	Refresh	
--ALL--	--ALL--	--ALL--	--ALL--	Save	
Branch ID	Client ID	Client Adhoc	Segment	Exchange	Product
JAIPUR-00015	A123-00015	0.0000			
JAIPUR-00015	AB63-00015	0.0000			
JAIPUR-00015	AR73-00015	0.0000			
JAIPUR-00015	CLIENT-00015	0.0000			
JAIPUR-00015	BABES-00015	0.0000			
JAIPUR-00015	2-00015	0.0000			
JAIPUR-00015	RC1-00015	0.0000			
JAIPUR-00015	GOPAL4-00015	0.0000			
JAIPUR-00015	GOPAL3-00015	0.0000			
JAIPUR-00015	GOPAL2-00015	0.0000			
JAIPUR-00015	GOPAL1-00015	0.0000			
JAIPUR-00015	AP78-00015	0.0000			
JAIPUR-00015	AP69-00015	0.0000			
JAIPUR-00015	CHIKHLOO-00015	0.0000			
JAIPUR-00015	AA86-00015	0.0000			
JAIPUR-00015	AM9-00015	0.0000			
JAIPUR-00015	AA16-00015	0.0000			
JAIPUR-00015	2563-00015	0.0000			
JAIPUR-00015	DUMMY-00015	0.0000			
JAIPUR-00015	RATNESH007-00...	0.0000			
JAIPUR-00015	S59-00015	0.0000			
JAIPUR-00015	AV61-00015	0.0000			
JAIPUR-00015	AB61-00015	0.0000			
JAIPUR-00015	AS81-00015	0.0000			
JAIPUR-00015	S99-00015	0.0000			
JAIPUR-00015	S62-00015	0.0000			
JAIPUR-00015	S55-00015	0.0000			
JAIPUR-00015	AA51-00015	0.0000			
JAIPUR-00015	AV17-00015	0.0000			
JAIPUR-00015	TESTHEDGE-00015	0.0000			
JAIPUR-00015	CHA-00015	0.0000			
JAIPUR-00015	GOPAL-00015	0.0000			
LIG-00015	CHIKHLOO-00015	0.0000			
B.A : 0.0 MAX B.A : 0.0 Clients Adhoc : 0.00 Avail B. A : 0.00					

B. Category

There are 3 options under Category tab: “Add Category”, “Modify Category” and “View Category”. The user is initially required to add or update the new and existing category respectively.

At present, there are two types of categories are set by the user, namely-

1. Normal Category

Many members of the NCDEX are using this category. In such type of category, the user only select a Default rule from the right side window

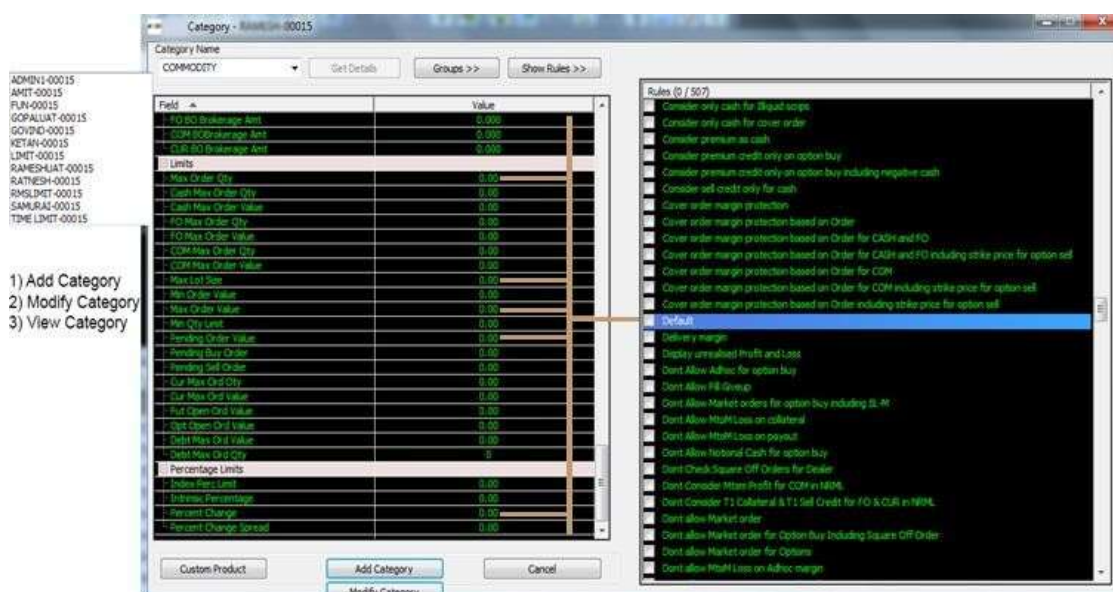


and provide the limit in left side as given in the below window: ○ Max

Order Qty : xxx

- Max lot size : xx
- Max order value : 10,00,00,000 (Maximum Value)
- Pending Order Value : XXXXXXXXXXXXXXXX (The value should not be more than 15 digit)
- Percent Change : 6 (Minimum Value)

If the user wants to view or modify in the existing category then they open created category by using the option like modify or view category and increase/decrease its limit or may change the rule.



2. Advance Category

In advance category the user is required to add some more rules apart from

“the default” rule, like-

- Additional Margin ○ Additional Pre Expiry Margin
- Default
- Exposure Margin Commodity Order Level ○ Pre Expiry buy and Sell Margin
- Span Margin Commodity Order Level
- Special Margin ○ Tender Margin



Selected Rules

- Additional margin
- Additional pre expiry margin
- Default
- Exposure Margin Commodity order level
- Pre expiry buy and sell margin
- Span Margin Commodity order level
- Special Margin
- Tender margin

Add Del

□ Set RMS limit

After mapping the advance category, user is required to update one more limit in the RMS limit field, “Cash Margin Available”.
○ In Credits : Cash Margin Avail

- In Limit : 1) Gross Exp Der Limit
2) Turn Over Limit

RMS Set Limits - TEST21-00049

Entity ID: AMITP-00049 Category: NRML-00049 ☐ Groupwise Validation Groups >> Update Multipliers

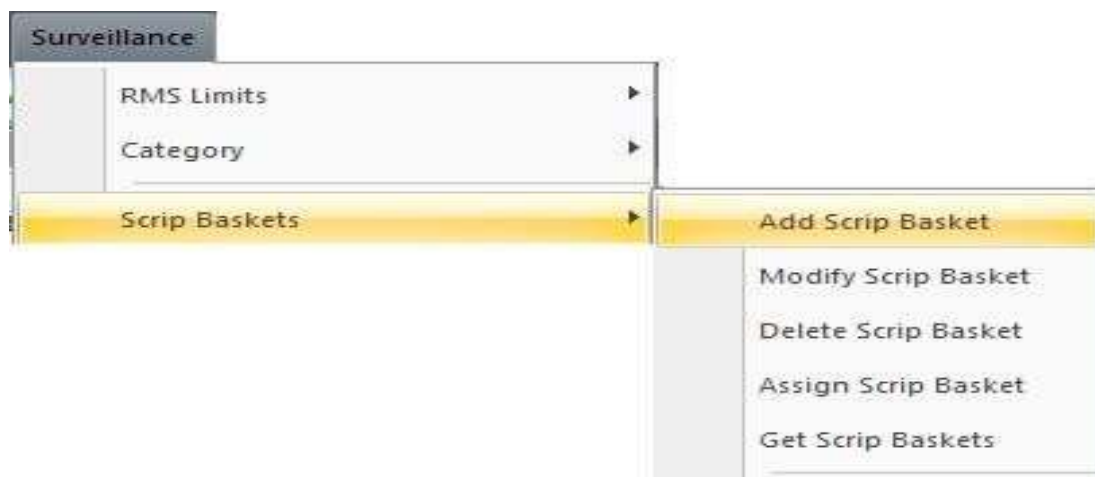
Filters: Segment: All | Exchange: All | Product: All | Symbol: All

Field	Limit	Multiplier	Total Value
Credits			
Cash Margin Avail	9999999999.00	1.000000	9999999999.000000
Adhoc Margin	0.00	1.000000	0.000000
Notional Cash	0.00	1.000000	0.000000
Direct Collateral	0.00	1.000000	0.000000
Remarks Amt			0.000000
Remarks Text			
Limits			
Order value Limit			9999999999.000000
Order Quantity Limit			999999999.000000
Finance Limit			0.000000
MtoM Loss Limit		1.000000	0.000000
Gross Exp Der Limit	X,XX,XX,XX,XXX	1.000000	0.000000
Exposure Limit		1.000000	0.000000
TurnOver Limit	X,XX,XX,XX,XXX	1.000000	0.000000
Del. Amt Limit		1.000000	0.000000
SLBM Limit			0.000000
Done Limit			0.000000
Premium Net Limit		1.000000	0.000000
Buy Limit & Multiplier			
Exposure	0.00	1.000000	0.000000
Future Exposure	0.00	1.000000	0.000000

Update Cancel Save Preset Load Preset



C. Scrip Basket

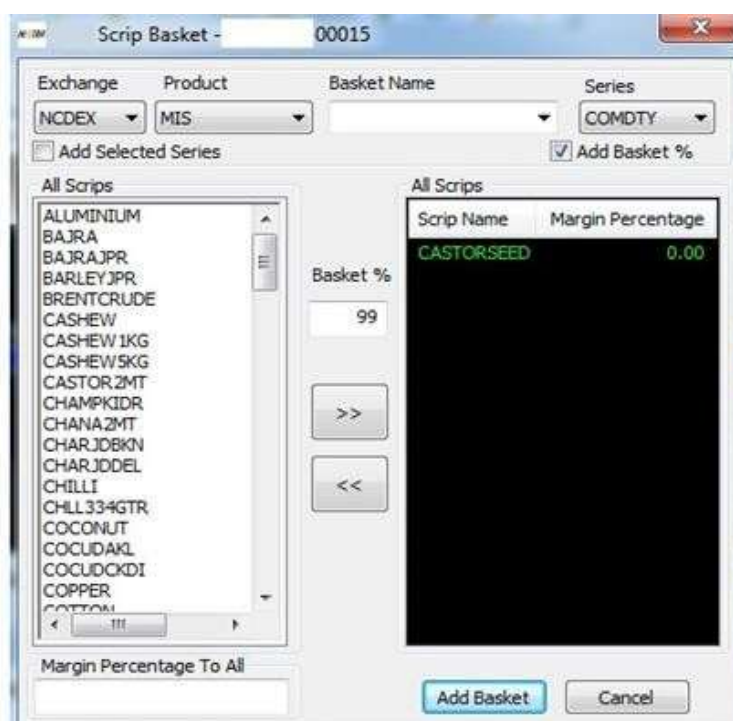


I. Add, Modify & Delete Scrip basket:

In Scrip Basket includes “Add Scrip Basket”, “Modify Scrip Basket”, and “Delete Scrip Basket”. The user is initially required to create new scrip basket wherein the order and trades are to be allowed.

In this window the user, have to choose the commodity from “All Scrips” field, do a right click and then click on the “Add Basket”.

- 1) Add Scrip Basket
- 2) Modify Scrip Basket
- 3) Delete Scrip Basket
- 4) Assign Scrip Basket





II. Get Scrip Basket

This window is used to create scrip basket category and assign it to category level.

Category Name Exchg-Seg
Product Basket Name
NRML
Get Categories
Category N...
Assign Cancel

D. Scrip Group



This option can be used to create groups which can be assigned to client to debar or restrict trading in particular set of contracts. -



Scrip Group - 00015

Scrip Group: DHANIYA-00015 [Add] [Delete] [Refresh]

Exposure Limit: 0.000000

Position Limit: 1000

Freeze Qty Limit: 0

Total Limit Value: 0.000000

Total Opt Limit Value: 0.000000

Total Fut Limit Value: 0.000000

Buy Position Limit: 0

Sell Position Limit: 0

Turn Over Limit: 0.000000

Categories.. [Modify]

Scrip Group	Assigned Scrip Group

Exhg-seg: [NCDEX] [FUTCOM] [BARLEYJPR] [All Type] [All Strike Price] [All Expiry]

Add Rule: 105:Scrip Group Gross Exposure limit, 106:Scrip Group Position Limit, 112:Scrip Group Default, 123:Scrip Group Freeze Qty limit, 127:Scrip Group Restrict fresh long, 128:Scrip Group Restrict fresh short, 227:Scrip Group Order Value Limit, 319:Scrip Group Overall Position Limit

Rules Applied: 393:Scrip Group Position Limit Excluding, 430:Scrip Group Buy Sell Position Limit

Categories Applied:

E. Restricted Scrip Basket

Scrip Basket includes “Add Restricted Scrip Basket”, “Modify Restricted Scrip Basket”, and “Delete Restricted Scrip Basket”. The user is initially required to create new restricted scrip basket when the order and trades are to be restricted in the particular scrip.

In this window the user has to choose the commodity from “All Scrips” field, do a right click and then click on the “Add Basket”



- 1) Add Restricted Basket
- 2) Modify Restricted Basket
- 3) Delete Restricted Basket
- 4) Assign Restricted Basket

The 'Restricted Scrip Basket' window for 'BASKET-00015' contains the following fields and components:

- Exchange:** NCDEX
- Product:** MIS
- Basket Name:** (empty)
- Series:** COMDTY
- ☐ Add Selected Series
- All Scrips (Left List):**
 - ALUMINIUM
 - BAJRA
 - BAJRAJPR
 - BARLEYJPR
 - BRENTCRUDE
 - CASHEW
 - CASHEW1KG
 - CASHEW5KG
 - CASTOR
 - CASTOR2MT
 - CASTORSEED
 - CHAMPKIDR
 - CHANA2MT
 - CHARJDBKN
 - CHARJDOEL
 - CHILLI
 - CHLL334GTR
 - COCONUT
 - COCLUDCKDI
 - COCON
- All Scrips (Right Table):**

Scrip Name	Margin Perce...
COCLUDAKL	NA
- Navigation buttons: >> and <<
- Margin Percentage To All:** (empty)
- Buttons:** Add Basket, Cancel

I. Get Restricted Basket

Through this window an already created restricted scrip basket category is assigned to a category level.

The 'Get Categories' window for 'BASKET-00015' contains the following fields and components:

- Category Name:** (empty)
- Exchg-Seg:** NCDEX
- Product:** NRML
- Basket Name:** faafa-00015
- Get Categories** button
- Category N...** (empty list area)
- Buttons:** Assign, Cancel



F. RMS Blocking



I. Block/Unblock Order

Through this function we can block/Unblock orders at RMS level for a specific commodity. This functionality works for **normal** orders and the following options are available.

- Blocking can be done at 2 levels.
 - Client Level
 - Category Level
- Buying Side, Selling Side or Both Side
- Scripts to Block
 - Select NCDEX
 - Futcom
 - Symbol
 - Expiry Date

II. Block/Unblock Spread Order



Through this function we can block/Unblock orders at RMS level for a specific commodity. This functionality works for **Spread** orders and the following options are available.

- There are two types of blocking-
 - Client Level
 - Category Level
- Buying Side, Selling Side or Both Side
- Scrips to Block
 - Select NCDEX
 - Futcom
 - Symbol
 - Expiry Date

The image shows two screenshots of the 'RMS Spread Order Block' window. The top screenshot shows the 'Client Level' blocking configuration. The 'Entity Type' is set to 'Client' and the 'Entity Id' is '2563-00015'. The 'Category Block' checkbox is checked, and the 'Scripwise Block' checkbox is unchecked. The 'Buy/Sell' options are 'Both', 'Buy', and 'Sell', with 'Both' selected. The 'Product' is 'NRML' and the 'Block Type' is 'ALL'. The bottom screenshot shows the 'Scripwise Blocking' configuration. The 'Entity Type' is 'Client' and the 'Entity Id' is '--ALL--'. The 'Category Block' checkbox is unchecked, and the 'Scripwise Block' checkbox is checked. The 'Buy/Sell' options are 'Both', 'Buy', and 'Sell', with 'Both' selected. The 'Product' is 'NRML' and the 'Block Type' is 'ALL'. Below the 'Remarks' field, there is a 'Scrips to Block' section with checkboxes for 'All Inst Name', 'All Symbol', 'All Op Type', 'All Strike Price', and 'All Expiry Date'. The 'Exhg-Seg' is set to 'NCDEX'.

G. Manage User Collateral (Ctrl+U)



Apart from the RMS limit that permits user to place order limit in the open market the user is also required to give the limit in this window.

If the use have an enough limit to execute the order and the order is continually rejected by the Exchange under the error code (1) Ordertype or TIF is not currently permitted (2) Invalid data in order entry (3) Spread orders currently not permitted means they have to give or increase the limit at user id level.

Please Note:

1. The user can use this facility in a Corporate ID only.
2. Only Clearing Member have a right to increase/give the limit
3. They have to set the limit at user id level

	User Id	*Total Collate...	*User Initial Ma...	*User MTM Mar...	*Total Used Limit	*Remaining Limit	% Utilized	*New Limit	Unlimited	Error Co
<input type="checkbox"/>	26809	100.0000	0.0000	0.0000	0.0000	100.0000	0.00			
<input type="checkbox"/>	2225	UNLIMITED	0.0000	0.0000	0.0000	UNLIMITED	0.00			
<input type="checkbox"/>	141	100.0000	0.0000	0.0000	0.0000	100.0000	0.00			

* All limits are in Lakhs

Save Changes Save As Upload

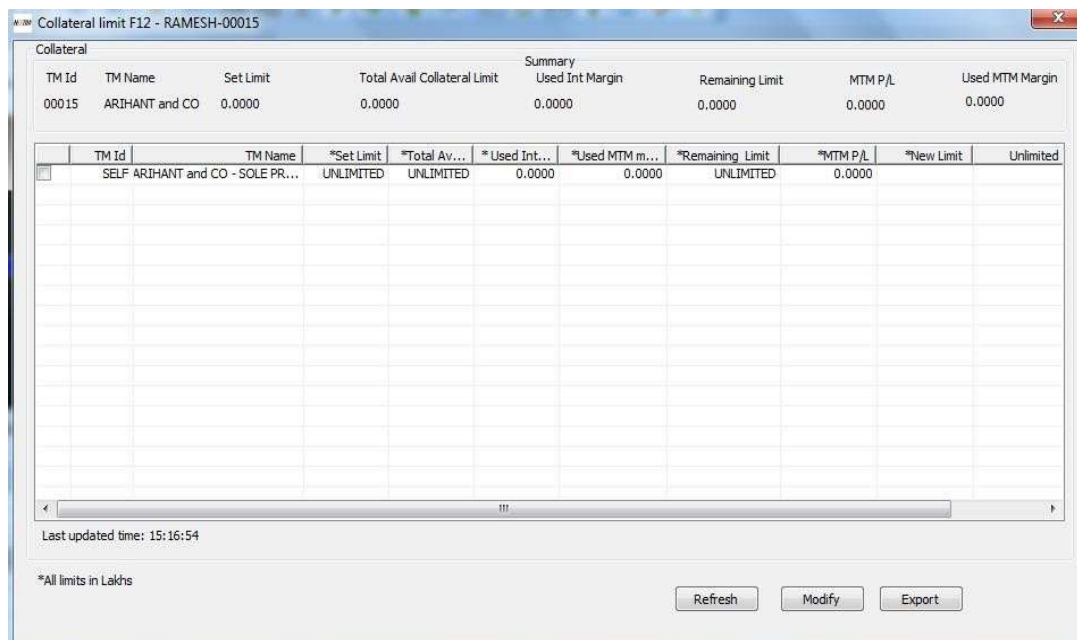
H. Manage User Limits (F12)

This shows the limit available and utilization on a real time basis at member level. The member has to define the available collateral as per the message broadcasted by the Exchange or CL01 file.

Apart from the RMS limit that gives an order access limit to execute their order in the open market the user is also require to give the limit in this window.

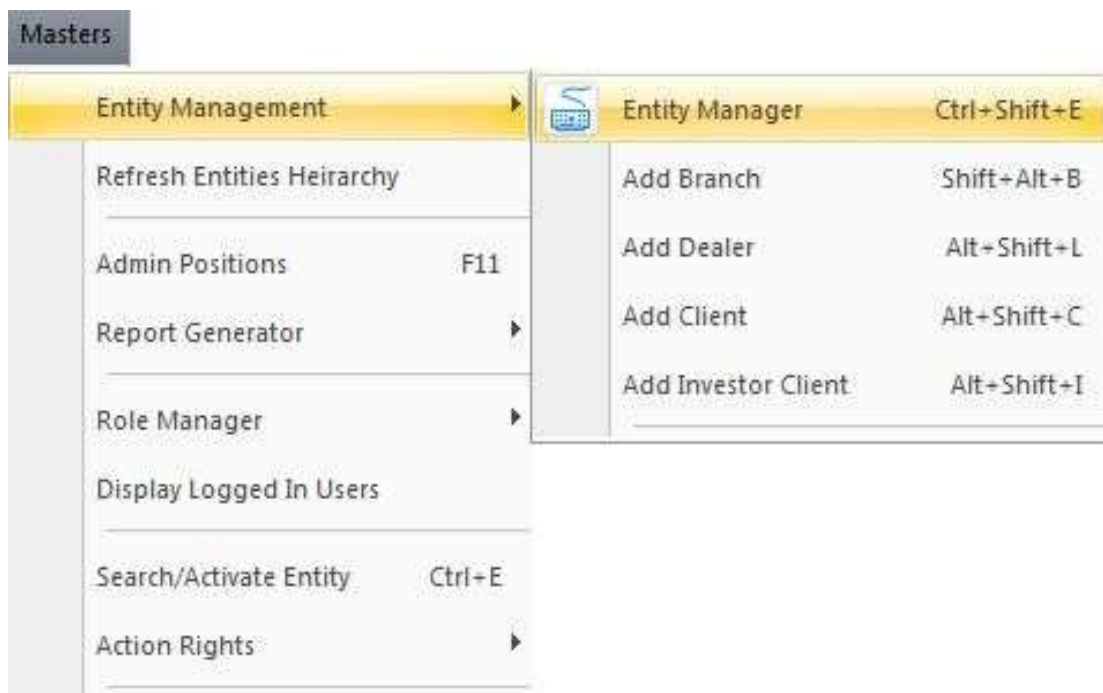
Please Note :

1. The user can use this facility in a Corporate ID only.
2. Only Clearing Member have a right to increase/give the limit
3. User have to set the limit at member/exchange level.





8. Master



A. Entity Management

The Entity management option under Masters Menu allows user to add/view or modify different entities. Once this option is selected, following window will appear in which user can add different entities and modify them according to their requirement. User can filter them using **Ctrl+F**. In this window user will be able to see the Entity Hierarchy in the left side, user can invoke the details of selected entity by double clicking on it.

I. Entity Manager



II. Add Branch

This option allows the user to add new branch. User needs to fill the branch Id, location along with a name in following window to create a branch, once all details are filled, click on "Add Branch" to create new one.

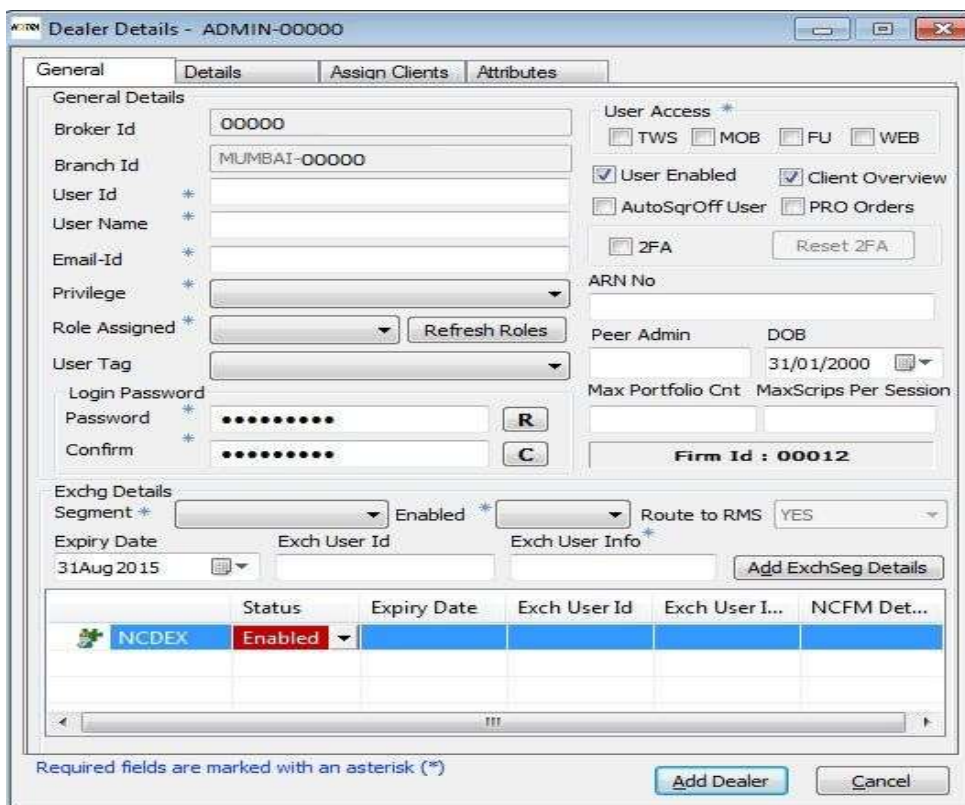


A dialog box titled "Branch Details" with three input fields: "Branch Id" containing "MUMBAI", "Branch Location" containing "KANJURMARG", and "Branch Name" containing "NCDEX". At the bottom are "Add Branch" and "Cancel" buttons.

Branch id	User needs to specify the Branch id which is to be created
Branch Location	User needs to specify the location of Branch which is to be created
Branch Name	User needs to specify branch name which is to be created

III. Add Dealer

This option allows the user to add new dealer in the branch. In General tab user have to fill all necessary fields with the star mark sign and in Details tab user can select the product, access type and Order type which needs to assign. In Assign Clients, tab user can select the clients, which need to assign to dealer whereas in Attributes tab user needs to assign attribute for specific feature.



A complex form titled "Dealer Details - ADMIN-00000" with tabs: General, Details, Assign Clients, Attributes. The General tab is active, showing fields for Broker Id (00000), Branch Id (MUMBAI-00000), User Id, User Name, Email-Id, Privilege, Role Assigned, User Tag, Login Password, Password, Confirm, User Access (TWS, MOB, FU, WEB), User Enabled, Client Overview, AutoSqrOff User, PRO Orders, 2FA, Reset 2FA, ARN No, Peer Admin, DOB (31/01/2000), Max Portfolio Cnt, MaxScripts Per Session, Firm Id (00012), Exchg Details (Segment, Enabled, Route to RMS), Expiry Date (31Aug 2015), Exch User Id, Exch User Info, and a table with columns: Status, Expiry Date, Exch User Id, Exch User I..., NCFM Det... The table has one row with "NCDEX" and "Enabled". At the bottom are "Add Dealer" and "Cancel" buttons.

Broker id	It displays the Broker id under which user will be created
-----------	--



Branch id	It displays the Branch id under which user will be created
User id	This field allows to specify the new User id which is to be created
User name	Add the user name
Email id	Add email id
Privilege	This field allows to select the privilege of the user which is to be created
Role Assigned	This field allows the admin to select the role which needs to be assigned to the user.
User Tag	Keep this field blank
Login password	This option can be used to specify the password for a user id or reset the password for any user id.
Exchange Details	This option allows the user to select which are the exchanges to be enabled for a user. User needs to specify parameter i.e. Segment, Enabled, Expiry Date, Exchange User id and Exchange User info.
User Access	This field allows the user to select the Access Type for a user
User Enabled	This option allows the user to enable the user to login into system
Auto Square off	This option allows to give square off right to a user for clients
PRO Orders	This option allows to place the Proprietary orders to a user
2FA	This option allows to enable Two way authentication for a user id
ARN No	Not Applicable
Peer Admin	This option allows to specify the Admin user from where the orders will be routed to exchange
Max Portfolio	Not applicable
Max Scripts Per Session	This option allows to restrict the maximum number of scrips which user can enter in market watch
Access Type	This option allows to give the particular access type to a user
Order Type	This option allows to specify which order type to be given to user
Product Type	This option allows to specify the product type to be given to user
Address	This option allows the user to specify the address for a user
Restricted Access	This option allows the user to login from a specific machine by mentioning IP Address of that machine. Multiple ip's can be mentioned.
Mac Address	This option allows the user to login from a specific machine by mentioning mac Address of that machine.



Round off Pref	This option allows specifying how much decimal should be displayed in Price field for Order Book, Trade Book and Position windows.
Days of Warning	This options allows to specify a number of days before get a popup when the expiry date of user is reaching which is mention while creating a user
Assign Client	This option allows to map the clients under a Dealer
Attributes	This option allows the user to assign attributes if any to the given to user.
Add Dealer	This button adds the Dealer in the Entity hierarchy
Cancel	This button will close the Dealer detail window

Dealer Details - ADMIN-00000

General Details

Broker Id: 00000

Branch Id: MUMBAI-00000

User Id: * DEALER1

User Name: * SAGAR

Email-Id: * abc@abc.com

Privilege: * DEALER

Role Assigned: * DEALER Refresh Roles

User Tag:

Login Password: * Password: * Confirm: *

User Access: * ☒ TWS ☐ MOB ☐ FU ☐ WEB ☒ User Enabled ☒ Client Overview ☐ AutoSqrOff User ☐ PRO Orders ☐ 2FA Reset 2FA

ARN No:

Peer Admin: DOB: 31/01/2000

Max Portfolio Cnt: MaxScripts Per Session:

Firm Id : 00012

Exchg Details

Segment: * Enabled: * Route to RMS: YES

Expiry Date: 31Aug 2015 Exch User Id: Exch User Info: Add ExchSeg Details

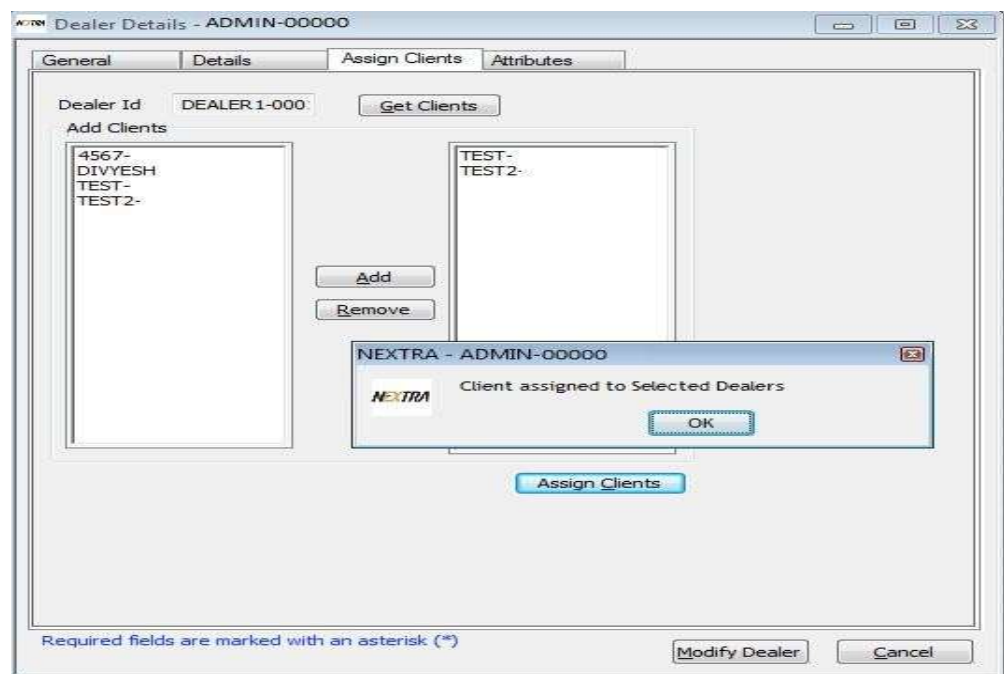
Status	Expiry Date	Exch User Id	Exch User I...	NCFM Det...
NCDEX Enabled				

Required fields are marked with an asterisk (*)

Add Dealer Cancel



IV. Assign Client to Dealer



After selecting clients, Admin user needs to click on Add Button and then click on Assign client Button and then click on Modify Dealer.

- User can see that particular client is mapped under multiple dealer from the Client details window.



V. Modify User

This option is used to modify the dealer information, which was created earlier.



Dealer Details - ADMIN-00000

General Details

Broker Id: 00000

Branch Id: MUMBAI-00000

User Id: * DEALER1

User Name: * SAGAR

Email-Id: * abc@abc.com

Privilege: * DEALER

Role Assigned: * DEALER Refresh Roles

User Tag:

Login Password: * Password: * Confirm: *

User Access *

☒ TWS ☐ MOB ☐ FU ☐ WEB

☒ User Enabled ☒ Client Overview

☐ AutoSqrOff User ☐ PRO Orders

☐ 2FA Reset 2FA

ARN No:

Peer Admin:

DOB: 31/01/2000

Max Portfolio Cnt:

MaxScripts Per Session:

Firm Id : 00012

Exchg Details

Segment: * Enabled: * Route to RMS: YES

Expiry Date: 31Aug 2015 Exch User Id: Exch User Info: Add ExchSeg Details

Status	Expiry Date	Exch User Id	Exch User I...	NCFM Det...
NCDEX Enabled				

Required fields are marked with an asterisk (*)

Modify Dealer Cancel

VI. Delete User

This option allows deleting the user from the entity hierarchy. The option seeks a confirmation before proceeding with the final deletion.

NEXTRA

You have selected 1 Dealer(s):

DIPAK-00000 - Dealer

Are you sure you want to remove them ?

Yes No



VII. Add Client

This option allows the user to add new client using this option. In “General” tab user needs to fill the mandatory information. In “Bank info” tab user can add bank name details, and DP Info Tab user needs to enter DP related information of a client whereas in “Set RMS Limits” tab user can enter in RMS limits of a client.

Broker id	This field allows to select the Broker id in which client will be created
Branch id	This field allows to select the Branch id in which client will be created
Exchange Account id	This field allows to specify the Exchange Account id for a client.
Client id	This field allows to specify the client id which we will be created
Client name	This field allows to specify the client name which will be created
Client Type	This field allows to select the client type for the client to be created



Email id	This field allows to specify the Email id of the client
Client Context	This field allows to select the tag which client belongs i.e. Offline Client or Internet
Group Name	This field allows specifying the Group name in which client will be created.
Login Name	This is used to specify the Login name of the client. This is optional field
Client Status	This field is to used to specify the status of client i.e. Activated or Deactivated
Mobile Number	This field is to specify the contact number of a client
Square off	This field is used to specify whether a client has to be kept in square off or non square off mode
Enable SOR	This option is used to Enable SOR for a client
Residence Address	This field allows to specify the Residence address of a client
Office Address	This field allows to specify the office address of a client
Exchange Details	This field allows enabling the exchanges for a client. User needs to select Exchange name, Enabled as Yes, and participant code if any and then click on Add Details button.
Refresh PCode	This option allows the user to Refresh the Participant code which is published in the server.
Bank Name	This field allow to specify the Bank Name of the client
Account Type	This field allow to specify the Account Type for a client
Branch Name	This field allow to specify the Bank Branch name of client
Bank City	This field allow to specify the City name where Bank Branch is located
Account Number	This field allow to specify the bank account number of client
Customer id	This field allow to specify the customer id of the client
PAN Number	This field allow to specify the PAN number of the client
Payment Mechanism	This field specifies how the payment is to be done to client i.e. Cheque, Direct, Credit, ECS, NEFT, RTGS
MICR Number	This field specifies the MICR number for a client
Statement Mode	This field allows specifying the how the statement is to be delivered to client.
Additional Details	This field allows to specify Additional Bank details if any
DP Account id	It allows the user to specify the DP Account id for a client
Products	This option enables the user to specify the product to be enable for client.
Add Client	It will allow to add the client in the Entity hierarchy
Cancel	This will close the client detail window.



VIII. Modify Client:

This option will allow modifying the client information which was created earlier. Information of the fields remains the same which was mentioned in Add client window.

The screenshot shows a window titled "CLIENT DETAILS - ADMIN-00000" with tabs for General, Bank Info, DP Info, and Set RMS Limits. The General tab is active, displaying various client details. Fields include Broker Id, Branch Id (MUMBAI), Exchange Account Id (4567), Client Id (4567-), Group Name (TEST), Client Name (nisha), Login Name, Client Type (Non-Institutional), Client Status (Activated), Email Id, Mobile No, Client Context (Offline), SquareOff (Included), and DOB (01/01/2000). There are checkboxes for Enable SOR and Res Address, and a text area for Off Address. Below these are Exchange Details for Segment (NCDEX), Enabled (YES), UCC, and Participant Code. A table at the bottom shows the client's status as "NCDEX Enabled" with a green tree icon. The window has "Modify Client" and "Cancel" buttons at the bottom right.

Segment	Enabled	UCC	Participant Code
NCDEX	YES		

Status	Participant Code	UCC
NCDEX Enabled		

IX. Delete Client:

This option allows deleting the client from the entity hierarchy. The system seeks a confirmation before finally deleting the client code.



X. Add Investor Client

This option allows the user to add an Investor client. In “General” tab user needs to fill the required information which are mandatory. In “Bank info” tab user can add bank name and details and DP Info Tab user needs to enter DP related information of a client whereas in “Set RMS Limits” tab user can enter the RMS limits for the client.

Client id	This field allows to specify the investor client user id.
Client name	This field allows to specify the investor client name which will be created
Client Status	This field is to used to specify the status of client i.e. Activated or Deactivated



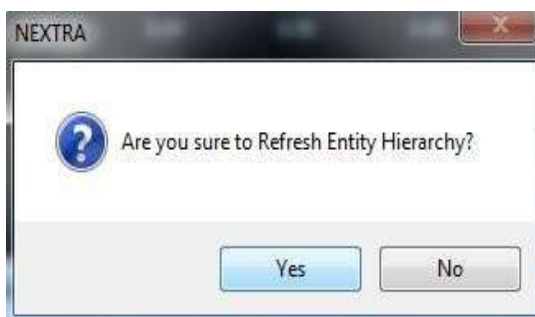
Group Name	This field allows specifying the Group name in which client will be created.
Client Type	This field allows to select the investor client type for the client to be created
Client Context	This field allows to select the tag which client belongs i.e. Offline Client or Internet
Square off	This field is used to specify to keep client in square off or non square off mode
ARN No	Not Applicable
Peer Admin	This option allows to specify the Admin user from where the orders will be routed to exchange
DOB	This option allows to specify the Date of Birth of client
User id	This field allows to specify the new User id which is to be created
Branch id	It displays the Branch id under which user will be created
Broker id	It displays the Broker id under which user will be created
Account Access	This option allows to select Access type which needs to be given to client
Client Overview	This option enables the investor client to view the orders place by dealer on behalf of him/her in trade book and order book.
2FA	This option allows to enable Two way authentication for a user
User Status	This option allows the user to enable the user to login into system or to disable the user to restrict the login into system
Role Assigned	This field allows the user to select the role which needs to be assign to the user which needs to be selected
Login password	This option allows specifying the new password for a user or this option also allows resetting the password for a user in case user forgets it. Admin user needs to enter password and confirm password fields.
Max Scrips Per Session	This option allows to restrict the maximum number of scrips which user can enter in market watch
Email id	This field allows to specify the Email id of the investor client
Residence Address	This field allows to specify the Residence address of a client
Office Address	This field allows to specify the office address of a client
Mobile Number	This field is to specify the contact number of a client
Restricted Access	This option allows the user to login from a specific machine by mentioning IP Address of that machine. Multiple ip's can be mentioned.



Mac Address	This option allows the user to login from a specific machine by mentioning mac Address of that machine.
Bank Name	This field allow to specify the Bank Name of the client
Account Type	This field allow to specify the Account Type for a client
Branch Name	This field allow to specify the Bank Branch name of client
Bank City	This field allow to specify the City name where Bank Branch is located
Account Number	This field allow to specify the bank account number of client
Customer id	This field allow to specify the customer id of the client
PAN Number	This field allow to specify the PAN number of the client
Payment Mechanism	This field specifies how the payment is to be done to client i.e. Cheque, Direct Credit, ECS, NEFT, RTGS
MICR Number	This field specifies the MICR number for a client
Statement Mode	This field allows specifying the how the statement is to be delivered to client.
Additional Details	This field allows to specify Additional Bank details if any
DP Account id	It allows the user to specify the DP Account id for a client
Exchange Details	This option allows the user to select which are the exchanges to be enabled for an investor client.
Access Type	This option allows to give the particular access type to a user
Order Type	This option allows to specify which order type to be given to user
Product Type	This option allows to specify the product type to be given to user
Address	This option allows the user to specify the address for a user
Attributes	This option allows the user to assign attributes if any to be given to user.
Add	This button allows to add the investor client in the Entity hierarchy
Cancel	This button will close the investor client detail window

B. Refresh Entities Hierarchy

This option allows the user to refresh the hierarchy in NEXTRA.



C. Admin Position

This option allows the user to view member level position. User has option to view day wise/net wise positions of a client. Position conversion allows the user to change the product type form one to another. User also has an option to square off the selected or all position (either long or short or both). If the option “square off exact quantity” is selected then specific quantity of the selected position can be squared off. In the status bar, quantities and values changes accordingly.

If the user wants to see their Net Wise position then PS03 file has to be uploaded.

User id	It displays the user id who has placed the order
Account id	It displays the account id for which order is placed
Exchange-Segment	It displays the Exchange for which position is taken
Symbol	It displays the symbol for which for which position is taken
Instrument	It displays the instrument name for which position is taken
Option Type	It displays the Option type for which position is taken
Strike Price	It displays the Strike price for which position is taken
Buy Qty	It displays the total Buy quantity of the scrip
BuyAvgPrice	It displays the Buy Average price of the scrip
Sell Qty	It displays the total sell quantity of the scrip
SellAvgPrice	It displays the Sell Average price of the scrip
BEP	It displays the Break Even Price of the scrip
Net Qty	It displays the Net quantity of the scrip
Net Value	It displays the Net Value of the scrip
Last Traded Price	It displays the Last Traded price of the scrip
Mark to Market	It displays the Mark to Market of the position taken
Realized Mark to Market	It displays the Realized market to market of the position taken
Unrealized Mark to Market	It displays the Unrealized Mark to Market of the position taken



The screenshot shows the 'Admin Positions' window for user 'NAME/H-00015'. It features a 'Select Options' panel on the left with a tree view of branches including 001-00015, 123-00015, JAIPUR-00015, KANJURMARG-00015, LIG-00015, MARU-5800-00015, and MUMBAI-00015. The main area displays a list of positions with columns for Exchange-Seg, Product, Trading Symbol, and Account. The 'Positions' tab is active, showing a list of positions with columns for Exchange-Seg, Symbol, Instrument, and various value fields. The bottom status bar shows 'BQ : 0', 'BV : 0.00', 'SV : 0.00', 'SQ : 0', 'NET VAL : 0.00', 'MTM : 0.00', and 'NET QTY : 0'.

D. Report Generator

Format Editor

Format Editor is the tab through which the member can retrieve their order/trade log. User can specify a format or use the default option available.

Shortcut Key : **Ctrl+Shift+R**

The screenshot shows the 'Report Generation Fmt Editor' window for user 'NAME/H-00015'. It has a 'Delimiter' section with a dropdown set to '|'. The 'Report Type' dropdown is set to 'Order'. A list of fields is on the left, including Account Group, AccountId, AccountId 2, AccountId 3, AccountName 2, AccountName 3, AON Indicator, Application No, Asset Code, Auction No, Auction Part Type, AvgPrice, Blank, Book Type, BookTypeName, Branch Id, Branch_Id, Broker ID, and Client's Order ID. The 'Enter Format Name:' field is empty. Buttons at the bottom include 'Add To Format >>', 'Delete Format', 'Save Format', 'Advanced Options', and 'Load Factory Sett..'. There is also a 'User Defined Field' section with an 'Add as a field' button.



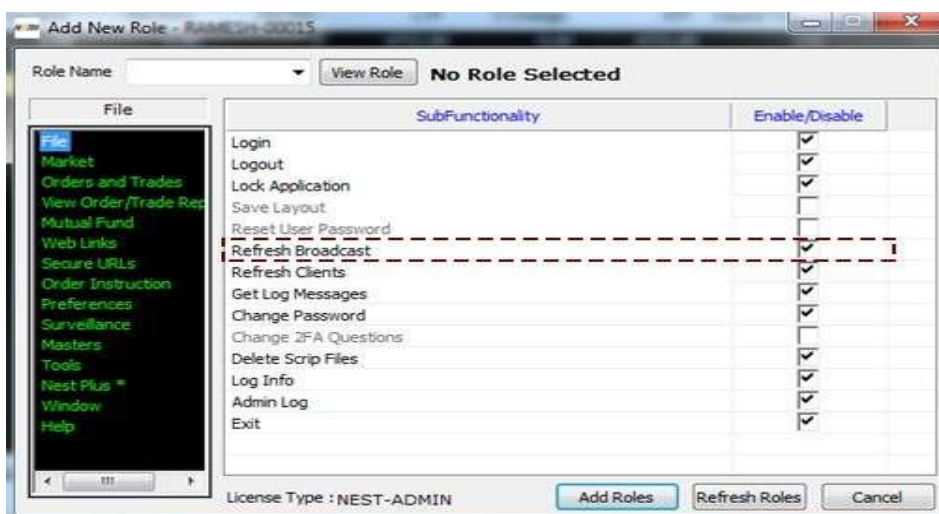
E. Role Manager

I. Add

The Role Manager is a vital function of the Nextra system where the corporate manager defines the access rights available to dealers/investor client ids. In all, the Nextra software has 15 roles. At the time of creating the user/dealer in the Nextra system, the role assignment is mandatory.

Example:

- If the admin wants to give the refresh broadcast access to a dealer/investor client, the same can be given through the following option.



- If the admin wants to give the Market Watch profile Setting access to a dealer/investor client, the same can be given through the following option.



Market	SubFunctionality	Enable/Disable
Market	Market Watch Profile	<input checked="" type="checkbox"/>
	Market Watch Group Settings	<input checked="" type="checkbox"/>
	Load PreDefined Market Watch	<input type="checkbox"/>
	Auction MarketWatch	<input type="checkbox"/>
	Liquidity Schedule	<input checked="" type="checkbox"/>
	Snap Quote	<input checked="" type="checkbox"/>
	Price Ladder	<input checked="" type="checkbox"/>
	Combined Market Depth	<input type="checkbox"/>
	Security List	<input type="checkbox"/>
	Top N	<input type="checkbox"/>
	Vwap Statistics	<input checked="" type="checkbox"/>
	NEXTRA Notifications	<input checked="" type="checkbox"/>
	Add New Contract	<input type="checkbox"/>
	Search Add Contracts	<input type="checkbox"/>
	View Contract Descriptor	<input type="checkbox"/>
	Contract List	<input type="checkbox"/>

- If the admin wants to give only sell order access to a dealer/investor client, the same can be given through the following option.

Orders and Trades	SubFunctionality	Enable/Disable
Orders and Trades	Order Entry	<input checked="" type="checkbox"/>
	Buy Order Entry	<input checked="" type="checkbox"/>
	Sell Order Entry	<input checked="" type="checkbox"/>
	Basket Orders	<input checked="" type="checkbox"/>
	Normal Basket	<input checked="" type="checkbox"/>
	Balanced Basket	<input checked="" type="checkbox"/>
	Direct Basket	<input checked="" type="checkbox"/>
	Spread Basket	<input checked="" type="checkbox"/>
	Add/ Delete/Edit Customised Basket	<input checked="" type="checkbox"/>
	Customised Basket Order Entry	<input checked="" type="checkbox"/>
	After Market Orders	<input checked="" type="checkbox"/>
	Buy Order Entry	<input checked="" type="checkbox"/>
	Sell Order Entry	<input checked="" type="checkbox"/>
	Basket Orders	<input checked="" type="checkbox"/>
	Spread Basket Orders	<input checked="" type="checkbox"/>
	Block Deal Orders	<input checked="" type="checkbox"/>
	Buy Block Order Entry	<input checked="" type="checkbox"/>
	Sell Block Order Entry	<input checked="" type="checkbox"/>
	Cover Order Entry	<input checked="" type="checkbox"/>
	Buy Cover Order Entry	<input checked="" type="checkbox"/>
	Sell Cover Order Entry	<input checked="" type="checkbox"/>

- If the admin does not want to give trade modification access to a dealer/investor client, the same can be given through the following option.



Add New Role - RAMESH-00015

Role Name: View Role No Role Selected

View Order/Trade Reports

SubFunctionality	Enable/Disable
Order Book	<input checked="" type="checkbox"/>
Trade Book	<input checked="" type="checkbox"/>
SLEB Summary Report	<input checked="" type="checkbox"/>
Net Positions	<input checked="" type="checkbox"/>
Spread Order Report	<input checked="" type="checkbox"/>
Exercise/Delivery Book	<input type="checkbox"/>
Bracket Order Book	<input type="checkbox"/>
Order History	<input checked="" type="checkbox"/>
Bulk Trades	<input type="checkbox"/>
OP Monitor	<input type="checkbox"/>
Modified Trades	<input type="checkbox"/>
View RMS Limits	<input checked="" type="checkbox"/>
View Holdings/Collateral Values	<input type="checkbox"/>
View T1 Holdings	<input type="checkbox"/>
View Report	<input checked="" type="checkbox"/>
Offline Portfolio	<input type="checkbox"/>

License Type : NEST-ADMIN

Add Roles Refresh Roles Cancel

- If the admin does not want to give market preference setting right to a dealer/investor client, the same can be given through the following option.

Add New Role - RAMESH-00015

Role Name: View Role No Role Selected

Preferences

SubFunctionality	Enable/Disable
Shortcut Manager	<input checked="" type="checkbox"/>
User Settings	<input type="checkbox"/>
ToolBar Settings	<input checked="" type="checkbox"/>
Message Bar	<input checked="" type="checkbox"/>
Status Bar	<input checked="" type="checkbox"/>
Tool Bar	<input checked="" type="checkbox"/>

License Type : NEST-ADMIN

Add Roles Refresh Roles Cancel

- If the admin wants to give RMS Limit access to a dealer/investor client, the same can be given through the following option.

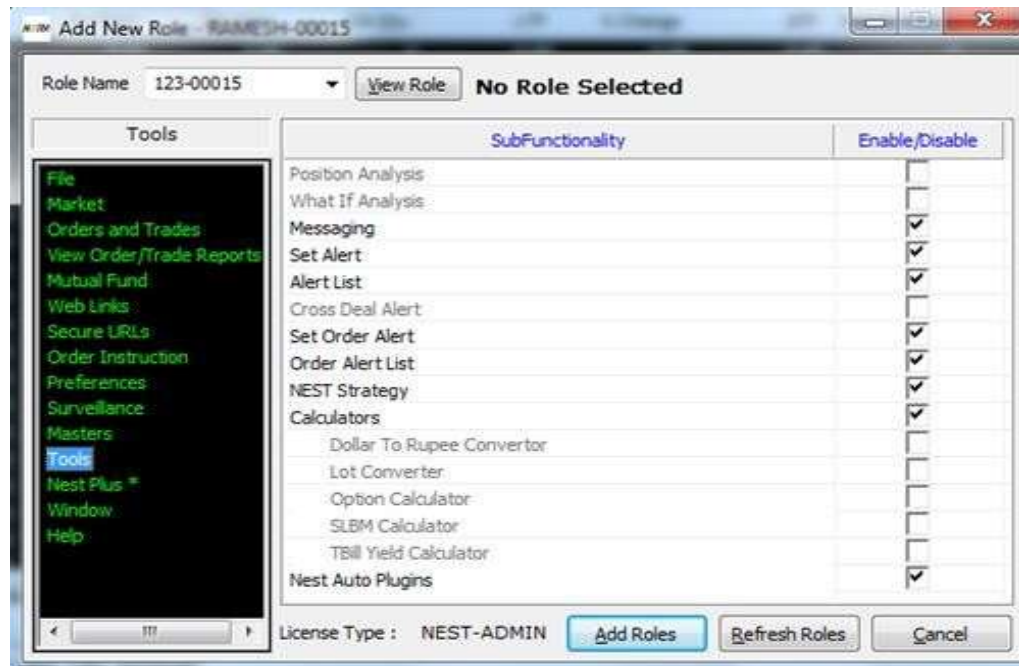


SubFunctionality	Enable/Disable
Single Order Value Limit	<input type="checkbox"/>
Manage User Limits	<input type="checkbox"/>
Manage User Collateral Limit	<input type="checkbox"/>
RMS Limits	<input checked="" type="checkbox"/>
Update Limits	<input checked="" type="checkbox"/>
Rejected List	<input checked="" type="checkbox"/>
Branch Adhoc To Client	<input checked="" type="checkbox"/>
Position Alerts	<input checked="" type="checkbox"/>
Client Cash Credit	<input checked="" type="checkbox"/>
Dealer Position Alert	<input checked="" type="checkbox"/>
Category	<input type="checkbox"/>
Add Category	<input checked="" type="checkbox"/>
Modify Category	<input checked="" type="checkbox"/>
View Category	<input checked="" type="checkbox"/>

- If the admin wants to give dealer/client addition and deletion access to a dealer/investor client, the same can be given through the following option.

SubFunctionality	Enable/Disable
Entity Management	<input checked="" type="checkbox"/>
Entity Manager	<input checked="" type="checkbox"/>
Add Branch	<input checked="" type="checkbox"/>
Add Dealer	<input checked="" type="checkbox"/>
Add Client	<input checked="" type="checkbox"/>
Add Investor Client	<input checked="" type="checkbox"/>
Refresh Entities Hierarchy	<input type="checkbox"/>
Maker Checker	<input type="checkbox"/>
Open Maker Checker	<input type="checkbox"/>
Enable Modification	<input type="checkbox"/>
Admin Positions	<input type="checkbox"/>
DealerWise Positions	<input type="checkbox"/>
ClientWise Positions	<input type="checkbox"/>
Report Generator	<input type="checkbox"/>
Format Editor	<input type="checkbox"/>
Generate Dealer Report	<input type="checkbox"/>
Generate Client Report	<input type="checkbox"/>
Generate Investor Client Report	<input type="checkbox"/>
Role Manager	<input type="checkbox"/>
Add	<input type="checkbox"/>
Modify	<input type="checkbox"/>
View Roles	<input type="checkbox"/>
Delete Roles	<input type="checkbox"/>
Strategy Code Manager	<input type="checkbox"/>
Display Logged In Users	<input type="checkbox"/>
Account Add Query	<input type="checkbox"/>
User Add Query	<input type="checkbox"/>
Display Subscriptions	<input type="checkbox"/>
Search/Activate Entity	<input type="checkbox"/>
Active License Details	<input type="checkbox"/>
Order Analyzer	<input type="checkbox"/>
Nest Add-ons	<input type="checkbox"/>

There following access is also required to be provided to a dealer/investor client user id.



II. Assign Role to Dealer:

After creating the role by the above following process, the user have to assign it to a given user id (dealer) so enable access to Nextra trading software.



Dealer Details - 00015

General Details

Broker Id: 00015

Branch Id: JAIPUR-00015

User Id: *

User Name: *

Email-Id: *

Privilege: *

Role Assigned: 123-00015

User Tag: 123-00015

Login Password: *

Password: *

Confirm: *

Exchg Details

Segment: *

Expiry Date: 30 Jun 2017

Exch User Id: *

Exch User Info: *

Role Assigned dropdown list:

- 123-00015
- abc-00015
- advik-00015
- amit-00015
- chandan-00015
- CM-STCM-NCDEX
- KP-00015
- lpp-00015
- Rupesh-00015

User Access

☐ TWS ☐ MOB ☐ FU ☐ WEB

☒ User Enabled ☒ Client Overview

☐ AutoSqrOff User ☐ PRO Orders

☐ 2FA

ARN No: *

Peer Admin: *

DOB: 31/01/2000

Max Portfolio Cnt: *

MaxScripts Per Session: *

Firm Id: 00015

Route to RMS: YES

Status	Expiry Date	Exch User Id	Exch User I...	NCFM Det...
NCDEX	Disabled			

Required fields are marked with an asterisk (*)

III. Modify and Delete the role:

User can modify or delete the above created role by using the View, Delete or Modify Role feature available in the Master → Role Manage → (1) Delete Role (2) Modify the Role (3) View Role

F. Display Logged in User

This option allows the admin user to view the list of users who are already logged in and accessing the Nextra trading software.



User Id	Privilege	Branch	Broker	Local IP Address	User Access Type	Global IP Address
PRASHANT-00015	DEALER	JAIPUR-00015	00015	172.30.24.18	TWS	172.30.24.18
CYRUS-00015	ADMIN	JAIPUR-00015	00015	172.30.24.11	TWS	172.30.24.11
RAMESH-00015	ADMIN	JAIPUR-00015	00015	172.30.24.20	TWS	172.30.24.20

Type	Value	Type	Value
------	-------	------	-------

No Of Users Logged : 3 User Displayed : 3

Log Out User Get Users Details

G. Search/Activate Entity (Ctrl+U)

This option can be used to search an entity. If any client is in inactive mode then it can be made active by clicking on Add button. Following window will appear if clicked.

Search/Activate Entity - RAMESH-00015

Entity Id Entity Type Look for Add

Entity Name Dealer POOJ

Entity Id	Entity Name
POOJA-00015	POOJA-00015

Response Received for AddSearch Query

Dealer Details - RAMESH-00015

General Details Assign Clients Attributes

General Details

Broker Id 00015 User Access ☒ TWS ☐ MOB ☒ FU ☐ WEB

Branch Id JAIPUR-00015 ☒ User Enabled ☒ Client Overview

User Id POOJA-00015 ☐ AutoSqrOff User ☐ ViewOnlyUser

User Name POOJA-00015 ☐ 2FA Reset ☒ PRO Orders

Email-Id pooja.singh@ncdex.com Firm Id : 00015

Privilege ADMIN Role Assigned CM-STCM-NCDEX Refresh Roles ARN No

User Tag Peer Admin

Login Password Date Of Birth 31/01/2000

Password Max Portfolio Count

Confirm MaxScrips Per Session

Exchg Details Segment Enabled Route to RMS YES

Expiry Date 14Sep 2017 Exch User Id Exch User Info Add ExchSeg Details

Status	Expiry Date	Exch User Id	Exch User L...	NCFM Det...
NCDEX	Enabled	06/01/2030	141	12345678...

Required fields are marked with an asterisk (*)

Modify Dealer Cancel

9. Tools

A. Messaging

The messages can be sent to different users with the help of this option. The message can be sent to online users only. The sent message can be seen in log window and "Messages" tab as well.



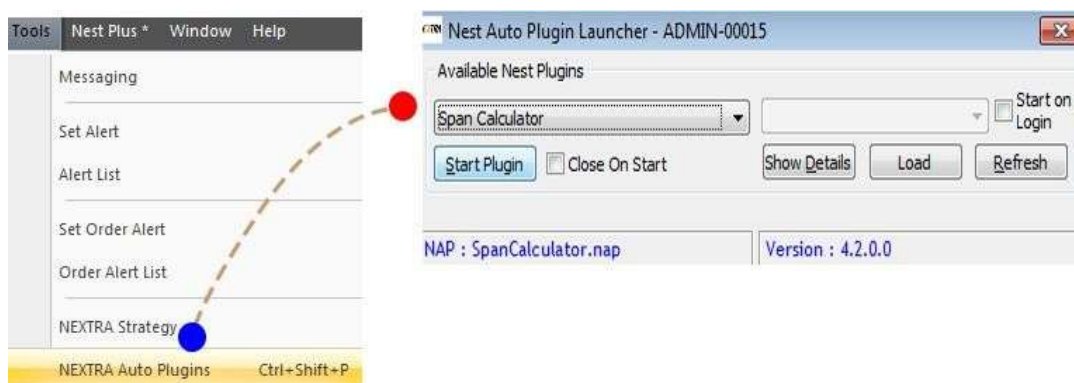
B. Set Alert

User can set the alerts for the index as well as for commodities reaching a specified level. Whenever the index or commodity meets the condition specified in the alert it gets triggered, and returns a pop-up, E-mail or a SMS.

C. Alert List

It returns the alert list which are defined but not yet triggered. The alerts can be modified or cancelled from here.

D. Nextra Auto Plugin (Ctrl+Shift+P)



Span Calculator can be accessed through this option

Tick on the box and click on Get Span

- To understand **margin requirement on existing** position, members have to click on **Enable Client** then select the **client code** and click on **Get Positions** Tab. For **total margin requirement**, click on all the position and then on **Get Span** tab.



Span Calculator

Scrip Selection

Exchange	Instrument Name	Symbol	Strike Price	Option Type	Expiry Date
NCDEX	FUTCOM	DHANIYA	-0.01	XX	20Sep2017

Qty: Buy Pending Qty: 10, Sell Pending Qty: , Net Qty: , Enable Client/Product: ☐ Client id: 2-00015, Product: NRML

Exchange	Instrument ...	Trading Sy...	Symbol	Strike Price	Option Type	Expiry Date	Buy Open Qty	Sell Open Qty	
<input checked="" type="checkbox"/>	NCDEX	FUTCOM	DHANIYA20S...	DHANIYA	-0.01	XX	20Sep2017	10	0

Span Margin: 29928.00, Exposure Margin: 26187.00, Exposure Spread Benefit: 0.00, Additional Margin: 0.00, Special Margin: 0.00, Delivery Margin: 0.00, Pre Expiry Margin: 0.00, Tender Margin: 0.00, Total Margin Required: 56115.00

☐ Exclude Delivery Margin

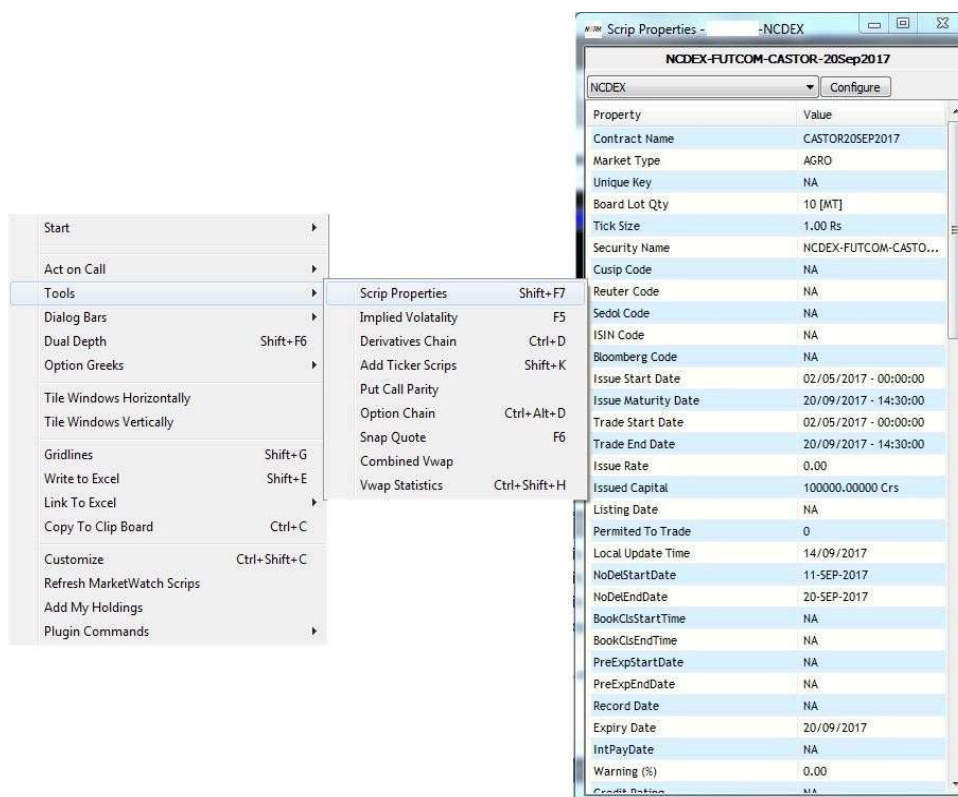


10. Additional Feature in the Nextra:

- 1) **Insert blank line between two commodity or two expiry-** Right click on any commodity set in market watch screen.

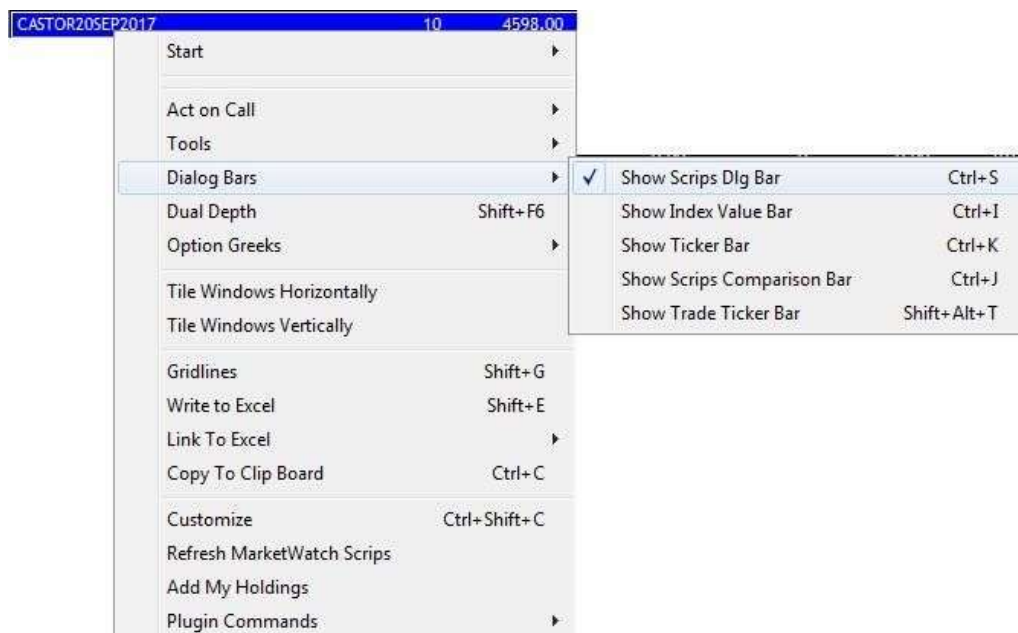


- 2) **Full description of a commodity:** Scrip Properties (Shift+F7) key a very useable function that provides the full description of the particular commodity:

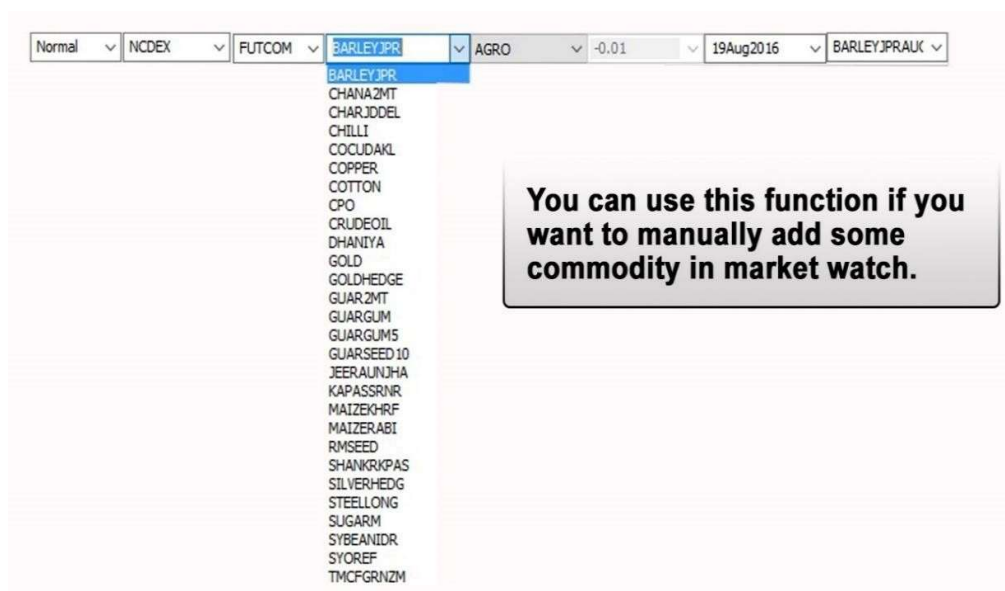




- 3) **Show Scripts Dlg Bar:** This is very important tool used by the operator to set the particular scrip manually on the market watch screen.



Example:



- 4) **Borders:** Using the function key Shift+G “Gridlines”, borders can highlighted in the market watch window.

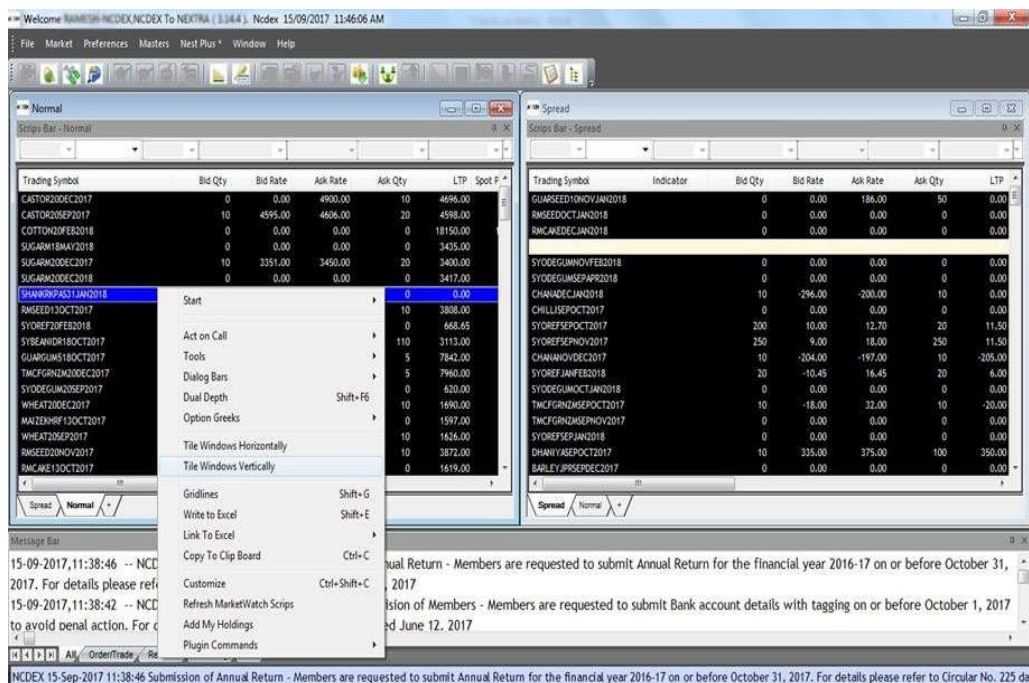


CASTOR20SEP2017	10	4598.00	4607.00	10	4598.00	4700.00
COTTON20FEB2018			0.00	0	18150.00	19887.50
SUGARM18MAY2018			0.00	0	3435.00	3698.75
SUGARM20DEC2017			3450.00	20	3400.00	3698.75
SUGARM20DEC2018			0.00	0	3417.00	3698.75
SHANKRKPAS31JAN2018			0.00	0	0.00	1027.90
RMSEED13OCT2017			3811.00	10	3811.00	3950.00
SYOREF20FEB2018			0.00	0	668.65	667.40
SYBEANIDR18OCT2018			3112.00	20	3111.00	3079.00
GUARGUM518OCT2018			7870.00	5	7870.00	7941.40
TMCFGRNZM20DEC2018			7934.00	5	7960.00	7722.20
SYODEGUM20SEP2018			0.00	0	620.00	630.00
WHEAT20DEC2017			1744.00	10	1690.00	1766.00

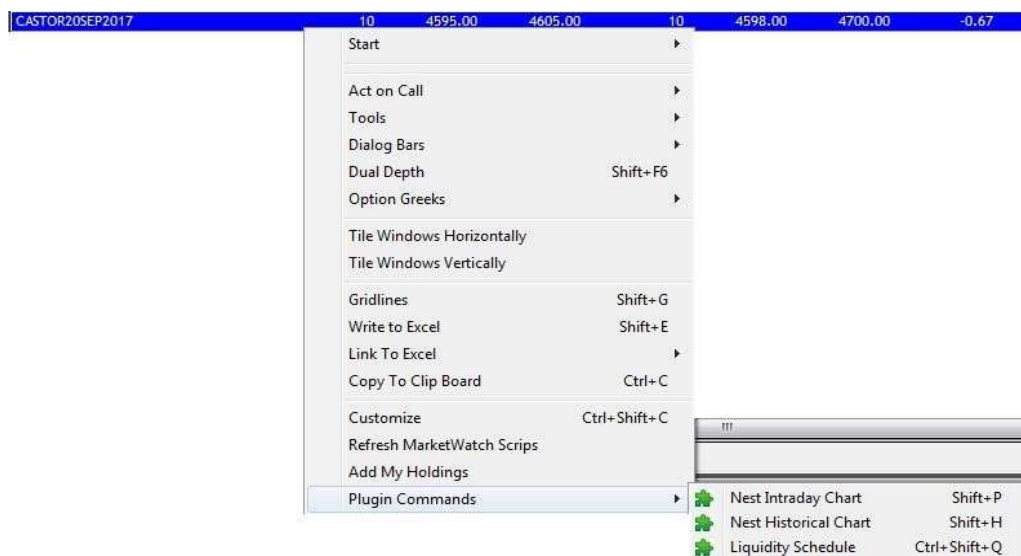
- 5) **Tile Windows Horizontally:** View market watch screen for both normal contracts and spread contracts in a horizontal format using the said option.

Welcome - NCDEX, NCDEX To NEXTRA (3.14.4). Ncdex 15/09/2017 11:37:31 AM			
File Market Preferences Masters Nest Plus * Window Help			
Normal			
Scripts Bar - Normal			
Trading Symbol	Bid Qty	Bid Rate	Ask Rate
CASTOR20DEC2017	20	4825.00	4908.00
CASTOR20SEP2017			
COTTON20FEB2018			
SUGARM18MAY2018			
SUGARM20DEC2017			
SUGARM20DEC2018			
Spread Normal +			
Trading Symbol	In		
GUARSEED10NOVJAN2018			
RMSEEDOCTJAN2018			
RMCAKEDECJAN2018			
SYODEGUMSEPMAR2018			
SYODEGUMNOVFEB2018			
SYODEGUMSEPAAPR2018			
Spread Normal +			

- 6) **Tile Windows Vertically:** View market watch screen for both normal contracts and spread contracts in a vertical format using the said option.



7) **Graphs:** This option enables users to view graphical representation of data.



11. File uploader

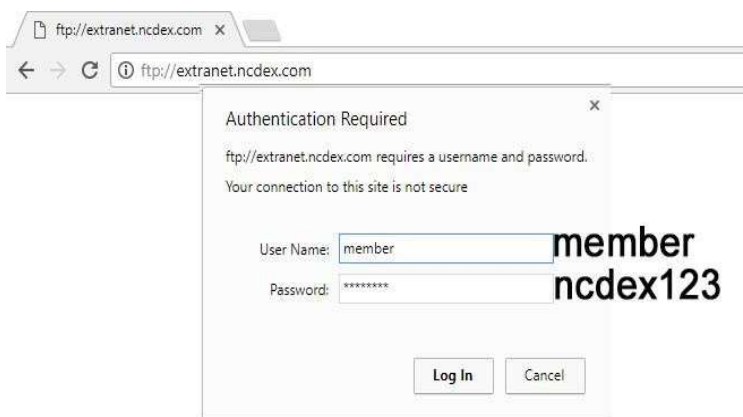


The File uploaded “EXE file” can be downloaded from the common FTP. The path to access this folder is as below.

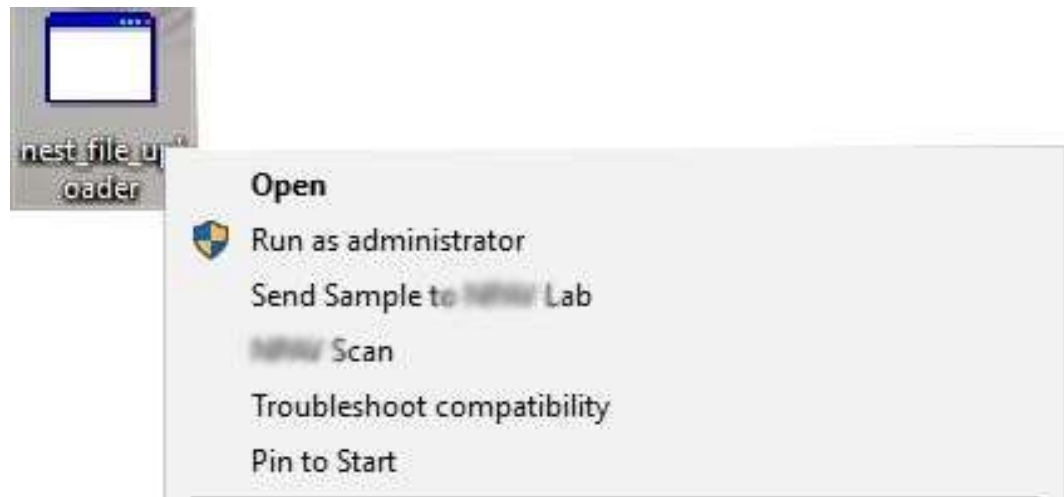
Ftp: extranet.ncdex.com → common → NCDEX document → Nextra folder.

Depending on the connectivity type, two types of Nextra exe files are offered to member:

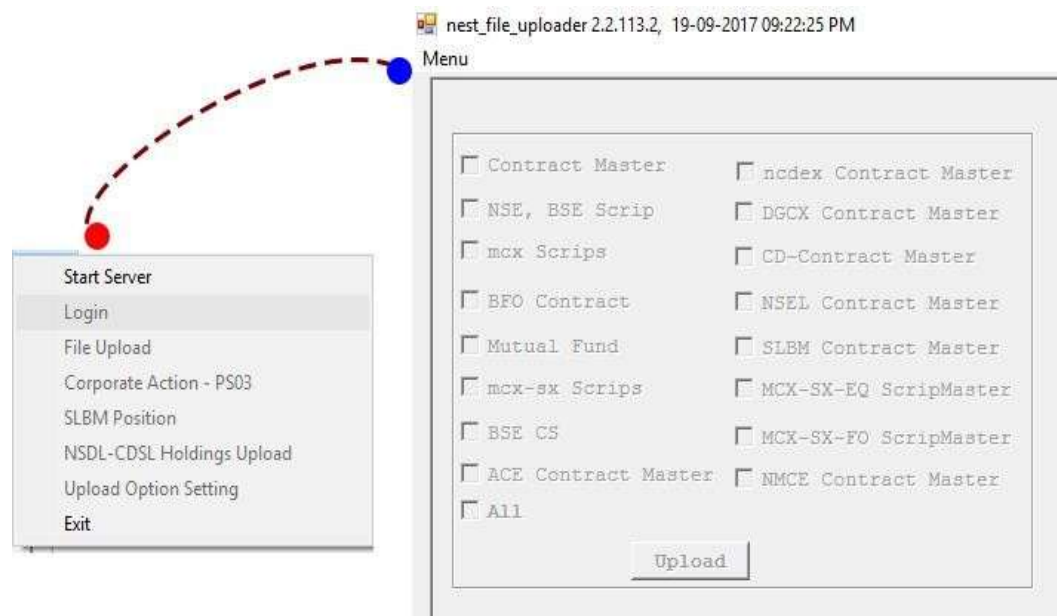
- Nextra File uploader for Leased line and VSAT.
- Nextra File uploader for Internet.



A. Double click on the file uploader icon:



B. Go to file menu and click on the “Star Server” tab



C. Username and password



Once the user clicks on the Start Server, it application will ask for a Username and password. The user id and password of the Nextra CM or Admin user ids has to be used to gain access.

Contract Master Index Contract Master
NSE, BSE Scrip DGCM Contract Master
mxx Scrip CD-Contract Master
BFO Contract NSDL Contract Master
Mutual Fund SLBM Contract Master
mxx-sx Scrips MCX-SX-EQ ScripMaster
BSE CS MCX-SX-FO ScripMaster
ACE Contract Master
All

Upload

User Name: TR1-OTPEAT
Password: *****
Login Cancel

D. After login in file uploader with Chief (CM or Admin), needs to click on Menu → File Upload

Menu

- Start Server
- Login
- File Upload
- Corporate Action - PS03
- SLBM Position
- NSDL-CDSL Holdings Upload
- Upload Option Setting
- Exit

mxx-sx Scrips MCX-SX-EQ ScripMaster
BSE CS MCX-SX-FO ScripMaster
ACE Contract Master
All

Upload

E. After login in file uploader, select the NCDEX contract master and click on upload.



Menu

<input type="checkbox"/> Contract Master	<input checked="" type="checkbox"/> <u>ncdex Contract Master</u>
<input type="checkbox"/> NSE, BSE Scrip	<input type="checkbox"/> DGCX Contract Master
<input type="checkbox"/> mcx Scrips	<input type="checkbox"/> CD-Contract Master
<input type="checkbox"/> BFO Contract	<input type="checkbox"/> NSEL Contract Master
<input type="checkbox"/> Mutual Fund	<input type="checkbox"/> SLBM Contract Master
<input type="checkbox"/> mcx-sx Scrips	<input type="checkbox"/> MCX-SX-EQ ScripMaster
<input type="checkbox"/> BSE CS	<input type="checkbox"/> MCX-SX-FO ScripMaster
<input type="checkbox"/> ACE Contract Master	
<input type="checkbox"/> All	

Upload

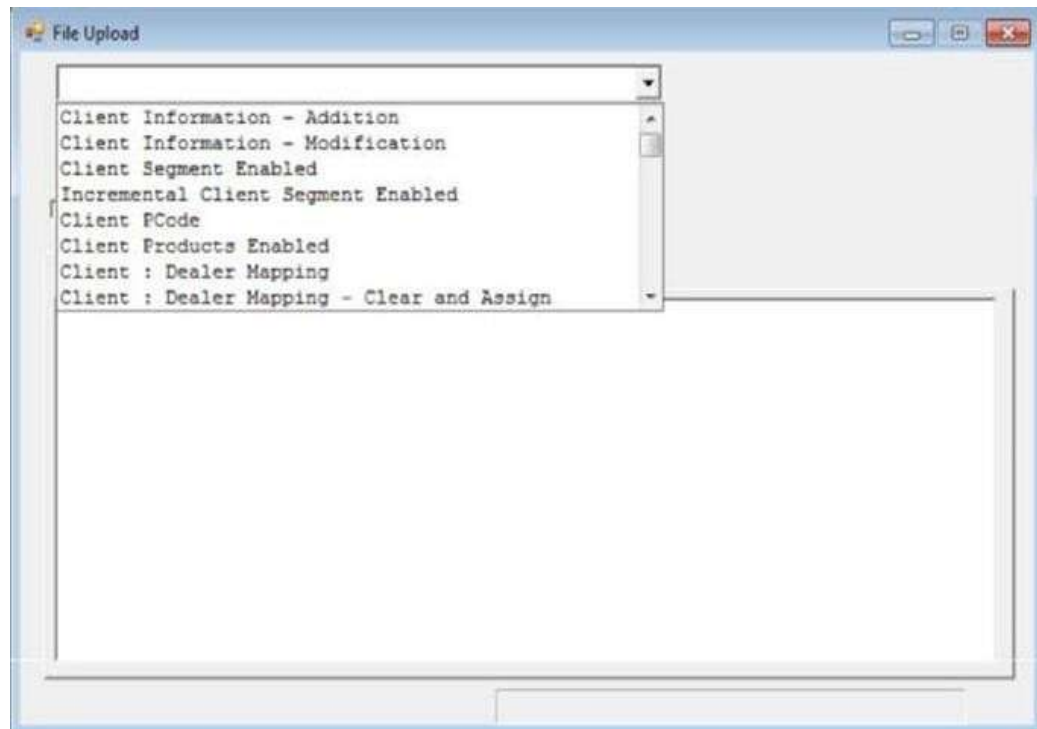
Note:

- i. For each file, the first Row will be the Header and the Header string should be the same as the Option selected in the nest_file_uploader.

e.g., if uploading "Client Information - Addition" then the first line of the file will have the Header as Client Information – Addition
- ii. No change has to be made in the format of PS03 files. Also before uploading PS03 file, the contract master has to be uploaded, as shown below.

The following steps needs to be followed for uploading contract master:

F. Once clicked on File Upload, the below page shall open.

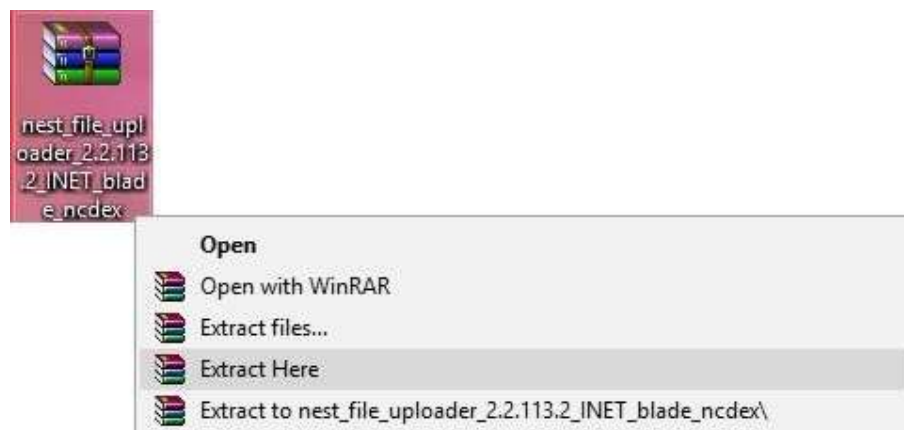


From the drop down as shown in above screenshot, select the file that needs to be uploaded.

Note: The Exchange has provide various file formats on the common FTP folder. These formats are available in the zip file which also contains the file uploader exe.

Step No: 01

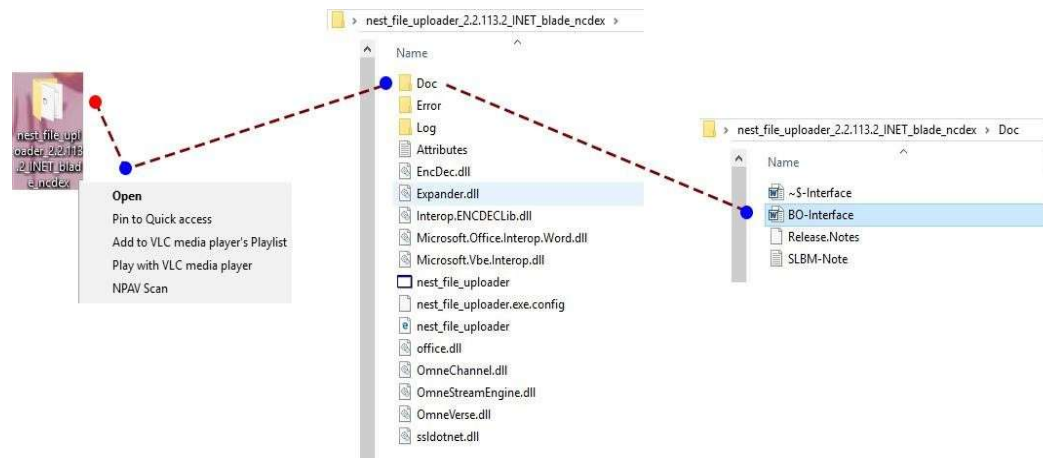
Download the zip file and save it on your respective folder. Rlick on the folder and select the “Extract Here” option.





Step No: 03

After extracting the zip folder, one new folder will be created in the same path, right click and open it then go to “DOC” → Open the BO-Interface word document.



12. NEXTRA FAQ



1. How do I install NEXTRA trading software?

Ans: Kindly download NEXTRA set up.exe file from below mentioned common ftp path according to your connectivity then install the same.

➤ Extranet Common

Type in Address Bar	:	ftp://extranet.ncdex.com
User Name	:	member
Password	:	ncdex123

Go to Common ➔ Ncdex Documents ➔ Press control F key and find "Nextra" folder ➔ Go Corp Manager ➔ Open the folder as per your connectivity ➔ Download the EXE.

Two types of Nextra exe files are offered to member, depending on the connectivity type being used:

- Nextra for Leased line and VSAT.
- Nextra for Internet.

2. What is the difference between existing user id "ADMIN-XXXXX" and "CM-XXXXX"?

Ans: NEXTRA User id ADMIN-XXXXX will have the following Admin functionalities:

- Creation & addition of dealers and client
- Update RMS limit of NEXTRA dealer and client.

NEXTRA User id CM-XXXXX have the all of the above admin functionality in addition to the corporate manager functionality. The list of Corporate Manager Functionalities are:

1. User Collateral Limit - CTRL+U
2. Manage TM Limits – Collateral Limit -F12
3. Net Position - CTRL+Shift+F6
4. Quick Order Cancellation -CTRL+Shift+F3
5. Outstanding Orders - ALT+O
6. Give up Approval / Reject - ALT+G
7. Trade Modification from Previous Trade window -Shift+F8/F9
8. Spread Order Outstanding - CTRL+ALT+PageDown



3. Where can I get the real time trade copy, which was earlier generated by Admin exchange user id through Tradex/Trader?

Ans: In Nextra, the real time trades drop copy will be generate through user id DCXXXXX through the separate .exe file, which is shared for DROPCOPY. The .exe file for the same is available on the following location.

Type in Address Bar : <ftp://extranet.ncdex.com>
User Name : member
Password : ncdex123

- common\NCDEXDocuments\NEXTRA\Drop copy\Internet
- common\NCDEXDocuments\NEXTRA\Dropcopy\VSAT& LeasedLine

4. Do I need to map existing user id in corporate manager id. i.e. CM-XXXXX?

Ans: All the existing user ids including the ADMIN-xxxxx user id will automatically get mapped under the Corporate Manager ID (CM-xxxxx). Member may continue using ADMIN-xxxxx user id to create new user ids or CM-xxxxx can also be used.

5. Do I need to map or re- add existing clients in corporate manager id. i.e. CM-XXXXX?

Ans: All the existing client codes created using the ADMIN-xxxxx will automatically get mapped under the Corporate Manager ID (CM-xxxxx). Member may continue using adding new clients either through ADMIN-xxxxx user id or CMxxxxx can also be used.

6. What will be the path where the trades are generated at real time in drop copy?

Ans: C:\....NEXTRA_Online_Trade_Backup\Files\Data folder.

7. Which limits are required to be updated for the CM-xxxxx & ADMIN-xxxxx before initiating trading through the Corporate Manager user id of NEXTRA?

Ans: The following limits need to be set.

Assign category to user id – CM-XXXXX & ADMIN-XXXXX (Assigned existing category or create new for CM)



- Go to Ctrl+Shift+U from Admin or CM Nextra id
- Select “Show all Dealers”
- Then double click on CM-XXXXXX & ADMIN-XXXXXX
- Go to “present value tab” and double click on “entity id”,
- The RMS Set Limits window will open. In this window, update the turn over limit for Corporate manager id.

8. Which are the limits required to be updated for the Nextra dealer id before initiating trading.

Ans: The following limits needs to be set.

Assign category to Dealer user id (Assigned existing category or create new for Dealers)

- Go to Ctrl+Shift+U from Admin or CM Nextra id
- Select “Show all Dealers”
- Then double click on Dealer id,
- Go to “present value tab” and double click on “entity id”,
- The RMS Set Limits window will open. In this window, update the turn over limit for dealer id.

Note – If category is not created then first create category from Admin or CM, Go to Surveillance – Category – Add category then create category as mentioned in the Help doc which is available on common ftp.

Type in Address Bar : <ftp://extranet.ncdex.com>
User Name : member
Password : ncdex123

Folder- common\NCDEXDocuments\NEXTRA\HelpDocs
Doc Name – NEXTRA_RMS_Rules_Helpdoc

9. Which are the limits require to be updated for the Investor clients before initiating trading.

Ans: The following limits needs to be set.

Assign category to new added Client, Assigned existing category or create new for Clients)

- Go to Ctrl+Shift+U from Admin or CM Nextra id
- Select “Show all Client User”
- Then double click on Client User id,
- Go to “present value tab” and double click on “entity id”,
- The RMS Set Limits window will open. In this window, update the turn over limit & Gross exposure der limit for client id.



Note – If category is not created then first create category from Admin or CM, Go to Surveillance – Category – Add category then create category as mentioned in the Help doc which is available on common ftp.

Type in Address Bar : <ftp://extranet.ncdex.com>
User Name : member
Password : ncdex123

Folder- common\NCDEXDocuments\NEXTRA\HelpDocs
Doc Name – NEXTRA_RMS_Rules_Helpdoc

10. Which are the limits required to be updated for the new added clients before initiating trading.

Ans: The following limits need to be set.

Assign category to new added Client, Assigned existing category or create new for Clients)

- Go to Ctrl+Shift+U from Admin or CM Nextra id
- Select “Show all Client”
- Then double click on Client id,
- Go to “present value tab” and double click on “entity id”,
- The RMS Set Limits window will open. In this window, update the turn over limit & Gross exposure der limit for client id.

Note – If category is not created then first create category from Admin or CM, Go to Surveillance – Category – Add category then create category as mentioned in the Help doc which is available on common ftp.

Type in Address Bar : <ftp://extranet.ncdex.com>
User Name : member
Password : ncdex123

Folder- common\NCDEXDocuments\NEXTRA\HelpDocs
Doc Name – NEXTRA_RMS_Rules_Helpdoc

11. How to create client ids and dealer ids.

Ans: Go to – Master – Entity Management – Entity manager from admin or CM Nextra id. Then click on Add client or Press short cut key Alt + Shift + C.

Refer the helpdoc –



NEXTRA_Initial_Steps_to_be_performed_by_Member.pdf available in below common FTP

Type in Address Bar : <ftp://extranet.ncdex.com>
User Name : member
Password : ncdex123

Path - common/NCDEXDocuments/NEXTRA/HelpDocs

12. How to create Default RMS category

Ans: Create category from Admin or CM id, Go to Surveillance – Category – Add category then create category as mentioned in the Help doc which is available on common ftp.

Type in Address Bar : <ftp://extranet.ncdex.com>
User Name : member
Password : ncdex123

Folder- common\NCDEXDocuments\NEXTRA\HelpDocs
Doc Name – NEXTRA_RMS_Rules_Helpdoc and
NEXTRA_Initial_Steps_to_be_performed_by_Member.pdf

13. How to map clients to dealer.

Ans: Follow the process:

- Press Ctrl + E from Admin or CM Nextra id.
- Select Entity Type –“Dealer”
- Enter Dealer id in Look for box then click on search,
- Double click on search result (Dealer id)
- Go to Assign Client Tab, move required client from left to right box then click on Assign client and modify dealer. Dealer need to Refresh clients from File menu.

14. How to reset the password of Nextra Dealer/User ids.

Ans: Follow the process:

- Press Ctrl + E from Admin or CM Nextra id.
- Select Entity Type –“Dealer”
- Enter Dealer id in Look for box then click on search,
- Double click on search result (Dealer id)



- Go to general – Tick on User Enabled then click on button C & R and modify the dealer. System generated password will be sent through email to link email id with dealer.

15. How to restricted access by bind or map IP address to Nextra Dealer/User id.

Ans: Follow the process:

- Press Ctrl + E from Admin or CM Nextra id.
- Select Entity Type –“Dealer”
- Enter Dealer id in Look for box then click on search,
- Double click on search result (Dealer id)
- Go to – “Details” Tab, Add IP address or Mac address the click on modify dealer.

16. Common order rejection reasons in NEXTRA and their resolutions.

A. Error – Cust firm not Selected while pressing F1/F2

- Kindly Add Client Code in Alt+Shift+C then assign to particular Dealer and refresh client from File Menu from dealer id and admin id.

B. Order rejection reason - No category assign to For entity account/Dealer

- Kindly assign category to Account/Dealer
- Press keys - Ctrl+Shift+U from Admin or CM Nextra id
- Select “Show all Clients/Show all Dealers” under “User option Menu” then double click on Particular Clients/Dealers then go to “Present values Tab”
- Double click on “Entity id”, RMS set limits window will open.
- Select Category you wish to assign then provide Gross Exp Der Limit and Turnover limit value and then click on update.

Note – – If category is not created then first create category from Admin or CM id, Go to Surveillance – Category – Add category then create category as mentioned in the Help doc which is available on common ftp.

Type in Address Bar : <ftp://extranet.ncdex.com>
 User Name : member
 Password : ncdex123

Folder- common\NCDEXDocuments\NEXTRA\HelpDoc
 Doc Name – NEXTRA_RMS_Rules_Helpdoc



C. Order rejection reason RMS rule - Board Lot Quantity limit including square off order for Entity Account/Dealer

- Kindly check “Max Lot Size” field provided in the category.
 - Press keys - Ctrl+Shift+U from Admin or CM Nextra id □ Select “Show all client / Show all Dealers” then double click on particular Client/Dealer in whose login the order is getting rejected
 - Go to “present value” double click on “entity id”, RMS Set Limits window will open
 - Click on “Update multiplier” then update value “Max Lot Size” field under limits option.

D. RMS rule - Order Quantity limit including square off order for Entity Account/Dealer

- Kindly check “Max Order Qty” field provided in the category.
 - Press keys - Ctrl+Shift+U from Admin or CM Nextra id
 - Select “Show all client / Show all Dealers” then double click on particular Client/Dealer in whose login the order is getting rejected
 - Go to “present value” double click on “entity id”, RMS Set Limits window will open.
 - Click on “Update multiplier” then update value “Max Order Qty” field under limits option.

E. RMS rule - Order Value limit including square off order for Entity Account/Dealer

- Kindly check “Max Order Value” field provided in the category.
 - Press keys - Ctrl+Shift+U from Admin or CM Nextra id □ Select “Show all client / Show all Dealers” then double click on particular Client/Dealer in whose login the order is getting rejected
 - Go to “present value” double click on “entity id”, RMS Set Limits window will open.
 - Click on “Update multiplier” then update value “Max Order Value” field under limits option.

F. RMS rule - Order Value with spread order full value including square off order for Entity Account/Dealer

- Kindly check “Max Order Value” field provided in the category.



- Press keys - Ctrl+Shift+U from Admin or CM Nextra id □ Select “Show all client / Show all Dealers” then double click on particular Client/Dealer in whose login the order is getting rejected
- Go to “present value” double click on “entity id”, RMS Set Limits window will open.
- Click on “Update multiplier” then update value “Max Order Value” field under limits option.

G. RMS rule - Pending Order Value Limit Including Square Off for Entity Account/Dealer

➤ Kindly check “Pending order value” field provided in the category.

- Press keys - Ctrl+Shift+U from Admin or CM Nextra id □ Select “Show all client / Show all Dealers” then double click on particular Client/Dealer in whose login the order is getting rejected
- Go to “present value” double click on “entity id”, RMS Set Limits window will open.
- Click on “Update multiplier” then update value “Pending order value” field under limits option.

H. RMS rule – Check Price Based on LTP for Buy and Sell For Entity Account/Dealer

➤ Kindly check “Percent Change” field provided in the category.

- Press keys - Ctrl+Shift+U from Admin or CM Nextra id
- Select “Show all client / Show all Dealers” then double click on particular Client/Dealer in whose login the order is getting rejected
- Go to “present value” double click on “entity id”, RMS Set Limits window will open.
- Click on “Update multiplier” then update value “Percent Change” field under limits option.

I. Exchange not enable for this acct

➤ Kindly enable NCDEX for client code.

- Press keys Ctrl+E from admin or CM Nextra id
- Select “Account” in “Entity type” then find the client code and double click on “Search result”
- Select Exchange Segment as “NCDEX” and update “Enable” flag as “Yes” then click on add details and modify client.

J. RMS- Gross Exposure Derivative Limit exceed for Entity Account/Dealer



- Press key F3 from Admin or CM Nextra id, double click on rejected order then update the limit in “Gross Exposure Derivative Limit” under limit option.

K. RMS- Turnover order limit Exceed for Entity Account/Dealer

- Press key F3 from Admin or CM Nextra id, double click on rejected order then update the limit in “Turnover Limit” under limit option.

L. RMS field not found – 63002

- Logout NEXTRA and while login again plz select 2nd (Confirm scrip download) and 3rd (Clear and download all scrip) option.

M. Order rejection reason - Ordertype or TIF is not currently permitted

- This means that the member or exchange user has gone into risk reduction mode or in square off mode. During this mode only IOC orders are allowed, In such a scenario member needs to reduce his positions or increase collateral with exchange to come out from risk reduction or square off mode. Trading member may also ask his clearing member to increase the collateral limit. If sufficient collateral available at Trading member level then member may check & increase user collateral through CTRL+U through Corporate Manager Id.

N. Order Rejection reason - Invalid data in order entry

- This means that the member or exchange user has gone into risk reduction mode or in square off mode. During this mode only IOC orders are allowed, In such a scenario member needs to reduce his positions or increase collateral with exchange to come out from risk reduction or square off mode. Trading member may also ask his clearing member to increase the collateral limit. If sufficient collateral available at Trading member level then member may check & increase user collateral through CTRL+U through Corporate Manager Id.

O. Login error – failed to connect server / Disconnected from Nextra system on Vsat/Leaseline

- Member has to check ping to Exchange host IP. The following steps needs to be followed for the same.
 - ❖ Go to Start è RUN or click windows+ R buttons
 - ❖ Type CMD in the “Run” window. This should open a DOS command prompt



- ❖ Type the following on the DOS command prompt
 - ping (space) 172.31.16.58 or 172.31.16.59 or 172.31.16.60 -t then enter
 - If there is no response, then type the following on the DOS command prompt - route add 172.31.16.0 mask 255.255.255.0 x.x.x.x -p then enter, where x.x.x.x is the gateway IP address of member.
 - Check ping again, if still not received then check at your network level with service provider.

P. Login error – failed to connect server / Disconnected from Nextra system on Internet

- Member has to check the telnet to exchange host IP and ports, The following steps needs to be followed for the same.
 - ❖ Go to Start ➔ RUN or click windows+ R buttons
 - ❖ Type CMD in the “Run” window. This should open a DOS command prompt
 - ❖ Type the following on the DOS command prompt
 - telnet 103.57.217.44 56000 then enter. Same way check telnet on other ports 64104, 35001 to 35042.
 - if telnet not received then allow above IP and ports at your network(member network)

Q. Login error - “Invalid parameters”

- Follow the process:
 - Go to Start >> RUN or press windows+R buttons.
 - Type %appdata% - Go to Omnesys Folder >> Nest Trader >> Numeric folder is available (i.e -45625); Delete or rename the folder

R. Broadcast is not received in NEXTRA for all or few commodities.

- If user id logged in NEXTRA then go to File menu Click on Delete Scrip File & then Log out from NEXTRA and re-login again. While re-login ensure that the below mentioned options are only selected (ticked). ☐ Confirm Scripts Downloads,
 - Clear & down all scripts.
- If still not resolve then kindly add route only for Vsat/Leaseline connectivity, Follow the below mentioned steps to add the route.
 - ❖ Go to Start ➔ RUN or click windows+ R buttons
 - ❖ Type CMD in the “Run” window. This should open a DOS command prompt
 - ❖ Type the following on the DOS command prompt - route add



239.31.4.65 mask 255.255.255.255 x.x.x.x -p then enter, where x.x.x.x is the gateway IP address of member

Kindly re-login NEXTRA after adding above route.

S. Order Rejection reason – Spread orders currently not permitted.

- This means that the member or exchange user has gone into risk reduction mode or in square off mode. During this mode only IOC orders are allowed, In such a scenario member needs to reduce his positions or increase collateral with exchange to come out from risk reduction or square off mode. Trading member may also ask his clearing member to increase the collateral limit. If sufficient collateral available at Trading member level then member may check & increase user collateral through CTRL+U through Corporate Manager Id.

Note – Do not enter limit more than 15 digit in NEXTRA.

13. Short cut keys

A. Corporate Manager Short cut Keys



1. User Collateral Limit - CTRL+U
2. Manage TM Limits – Collateral Limit -F12
3. Net Position - CTRL+Shift+F6
4. Quick Order Cancellation - CTRL+Shift+F3
5. Outstanding Orders - ALT+O
6. Give up Approval / Reject - ALT+G
7. Trade Modification from Previous Trade window -Shift+F8/F9
8. Spread Order Outstanding - CTRL+ALT+PageDown

B. Shortcut keys of NEXTRA

1. Buy/Sell order – F1/F2
2. Buy/Sell spread order – F1/F2 on spread script
3. Buy/Sell Spread IOC order – Ctrl+Shift+F1
4. Order Book – F3
5. Spread order book – F3 on spread script
6. Trades – F8
7. Net position (Dealer) – Alt+F6
8. User setting – Ctrl+P
9. Message log – Ctrl+L
10. Admin position – F11
11. Save Market watch – Ctrl+M
12. Liquidity Schedule – Ctrl+Shift+Pg Dwn

End of document